

**MINUTES
LOGAN VILLAGE COUNCIL
MEETING IN REGULAR SESSION
FEBRUARY 13, 2024**

The February 13, 2024, regular meeting of the Village of Logan Council was convened at 4:30 p.m. at the Village Office.

COUNCIL MEMBERS

PRESENT:	Mayor Bass	Present
	Councilmember Shivers	Present
	Councilmember Courtney	Present
	Councilmember Smith	Present
	Councilmember Osborn	Present

VILLAGE EMPLOYEES

PRESENT:	Rodney Paris, Administrator
	Rosalie Rachor, Clerk/Treasurer

VISITORS PRESENT:	Janice Cross	Kerry Cross
	Richard Fankhauser	Carol Fankhauser
	Loralei Sanchez	Pat Casson
	Jerry Hawkins	Arian Robbins
	Eric Grant	John Vigil
	Wesley Cox	Justin LeBlanc
	Clayton Lightfoot	Buck Pollister
	John Hammer	

Mayor Bass called the meeting to order and presided during the meeting.

ITEM 1 – AGENDA – Administrator Paris stated that Item 6G shall be deleted and Item 6H moved to 6G and change Resolution number to 692. Upon a motion by Councilmember Courtney seconded by Councilmember Smith, Council unanimously approved the agenda.

ITEM 2 – APPROVAL OF MINUTES – Upon a motion by Councilmember Smith and seconded by Councilmember Osborn, Council unanimously approved the regular meeting minutes of January 16, 2024, and special meeting minutes of January 29, 2024.

ITEM 3 - APPROVAL OF ACCOUNTS PAYABLE/FINANCIAL REPORT – Upon a motion by Councilmember Courtney and seconded by Councilmember Shivers, Council unanimously approved the accounts payable and financial report.

ITEM 4 – APPROVAL OF DEPARTMENTAL REPORTS – Upon a motion by Councilmember Smith and seconded by Councilmember Osborn, Council unanimously approved the Departmental Reports.

ITEM 5 – ISSUES ADDRESSED TO COUNCIL FROM CITIZENS – None

ITEM 6A – RECOGNITION OF SPECIAL GUESTS – The Council recognized the Logan FFA Parliamentary Procedure Team for winning the state contest and will compete at the FFA National Convention next fall. They presented a Parliamentary Procedure demonstration as practice for the upcoming National competition. The Council and community complimented them on their amazing job and demonstration.

ITEM 6B – MARKETING FUNDS – Administrator Paris stated that Carroll Strategies, public relation firm of the Village of Logan, has requested funds for marketing Logan and Ute Lake to be recognized in the state. He wanted the Council to keep in mind that the Village is not an open check book and there has been fifty-one thousand, eight-hundred, eighty-nine dollars (\$51,889.00) of non-budgeted funds committed to date. The Ute Lake Executive Committee would like to allocate twenty-five thousand dollars (\$25,000.00) plus gross receipts tax in conjunction with the budgeted funds for Carroll Strategies.

Upon a motion by Councilmember Smith and seconded by Councilmember Shivers, Council unanimously approved the \$25,000.00 allocation of the Ute Lake Executive Committee in coordination with Carroll Strategies to promote Logan and Ute Lake.

ITEM 6C – VILLAGE OF LOGAN RECREATION COMPLEX – Administrator Paris stated that he and two (2) of the thirty (30) stakeholders group sat through a meeting with the contractors for the Logan Recreation Complex. They presented fifty percent (50%) of the design build plan. Councilmember Smith stated that it was a good presentation in taking the project to the next step that Councilmember Courtney was instrumental in receiving grant funds. Administrator Paris stated that the 50% plan allows the Village of Logan to move forward in the planning for the facility to be complete. Councilmember Courtney stated that Administrator Paris and Clerk/Treasurer Rachor are doing a great job in expending the money allocated that had not been spent previously.

ITEM 6D – PLANNING AND ZONING MEMBER APPOINTMENT – Administrator Paris stated that action will be taken in the March regular meeting.

ITEM 6E – PLANNING AND ZONING – CONSIDERATION OF VARIANCE REQUEST NO. 19-5 - Administrator Paris stated that the Planning and Zoning Committee met on February 12, 2024, to hear Variance request by applicant BW Gas & Convenience Retail LLC (Allsup). The request was for the construction of a new steel pole sign and new sign to better advertise fuel prices. Administrator Paris stated that Contractor Clovis Sign Company requested to allow for the construction of the fifty-foot (50') sign. The Village ordinance allows for twenty-foot (20'). The 40-foot sign will be taken down and a new pole structure to support the new sign will be placed in the existing location. There were no objections from the affected parties, and the Planning and Zoning Committee approved the variance request.

Upon a motion by Councilmember Shivers and seconded by Councilmember Courtney, Council unanimously approved the recommendation of the Planning and Zoning Committee to approve Variance Request No. 19-5.

ITEM 6F – LODGERS TAX FUND REQUESTS – Administrator Paris stated that no action will be taken. There were two (2) requests and only one advisory board member attended the meeting. There is a vacant position, and a name will be brought to the March regular meeting for appointment.

ITEM 6G – RESOLUTION NO. 692 – A RESOLUTION AMENDING THE CIVIC CENTER RATES – Administrator Paris stated that the resolution presented is for the increase of Civic Center rates.

Upon a motion by Councilmember Courtney and seconded by Councilmember Shivers, Council unanimously approved Resolution No. 692 to increase the Civic Center rates as proposed.

ITEM 7 – OLD BUSINESS – Councilmember Courtney questioned if there has been any progress on the Comprehensive Plan by the Eastern Plains Council of Governments (EPCOG). Administrator Paris stated that he had slowed the process and would check with EPCOG on a date for the next meeting.

Pat Casson inquired about the gas line to Logan. Mayor Bass stated that it was discussed prior that the line is not feasible or close enough to Logan.

Arrian Robbins inquired where she can get public information of what is going on in Logan. Administrator Paris explained that the Village does not post events going on and the only information provided is on the Village website at utelake.com.

ITEM 8 – MISCELLANEOUS BUSINESS – None

ITEM 9 - ADMINISTRATIVE REPORT – 1) The remaining water meters have arrived in Albuquerque. We are planning to install the last. When the lids come in the project will be wrapped up and complete. There will still be fine tuning of the radio read system to follow. We will be rolling out on the consumer side starting March 1st. 2) Review of 50% design on recreation complex was completed on February 12, 2024. Conversation was positive and the excitement continues to build for the things to come. 3) Chip seal project is scheduled to begin in early April. 4) Tri-Star completed the inspection of the 8th street lift station. It was discovered that there were no major issues. 5) Flooring is 99% at the Civic Center. HVAC is set to begin installation on 02/13/24. Ice machine and proofer are scheduled to be delivered later this month. 6) Water Trust Board Readiness application was completed and submitted. The bill is in process through the session which should take us to the next step. The final determination will probably not be received until May. 7) A collapsed sewer line was repaired utilizing a contractor. 8) Awaiting production of municode documents to move onto the next step. 9) Picked up dump truck from General Service Department on the February 7th. We have discovered no major issues with it. The tailgate was redone, and vehicle was put in service. 10) Still working on a water class to be hosted here. 11) Clinic flooring is set to be installed later this week. 12) Rick Rogier started work. He is falling into place and the extra hand has already helped. 13) Staff was able to help San Jon with a list of sewer backups they had utilizing the jetter. It was great to be able to help others out. 14) Bills in the legislature for capital outlay and others that we were supporting look very promising. 15) Lead and copper rule is something that we have not worked on, and we have an inventory due in October.

We will be looking at solutions for this and if it can be completed in-house. This will be based on what information was obtained by meter installers.

ITEM 10 – Announcement of the next regular meeting on Tuesday March 12, 2024, at 4:30 p.m. at the Village Governing Body Meeting Room, 108A US Highway 54.

ITEM 11 - EXECUTIVE SESSION PURSUANT TO NMSA 1978, SECTION 10-15-1 (H) (2) REGARDING LIMITED PERSONNEL MATTERS – POLICE DEPARTMENT POSITION – AND (H)(7) THREATENED OR POTENTIAL LITIGATION – Upon a motion by Councilmember Smith and seconded by Councilmember Osborn, Council unanimously agreed to go into executive session at 6:15 p.m.

ROLL CALL:	Mayor Bass	Yes
	Councilmember Shivers	Yes
	Councilmember Courtney	Yes
	Councilmember Smith	Yes
	Councilmember Osborn	Yes

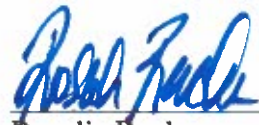
ITEM 12 - RETURN TO OPEN MEETING – Upon a motion by Councilmember Courtney and seconded by Councilmember Smith, Council unanimously returned to open meeting at 7:21 p.m.

ROLL CALL:	Mayor Bass	Yes
	Councilmember Shivers	Yes
	Councilmember Courtney	Yes
	Councilmember Smith	Yes
	Councilmember Osborn	Yes

The only item discussed in executive session was limited personnel matters and threatened or potential litigation with no action taken.

ITEM 13 – ADJOURNMENT - Upon a motion by Councilmember Shivers and seconded by Councilmember Osborn, Council unanimously approved to adjourn the meeting.

ATTEST:



Rosalie Rachor
Clerk/Treasurer



Barry Bass
Mayor