

**MINUTES
LOGAN VILLAGE COUNCIL
MEETING IN REGULAR SESSION
JUNE 11, 2019**

The June 11, 2019 regular meeting of the Village of Logan Council was convened at 4:30 p.m. at the Village Office.

COUNCIL MEMBERS

PRESENT:	Mayor Babb	Present
	Councilmember Newton	Present
	Councilmember Osborn	Absent
	Councilmember Bass	Present
	Councilmember Shivers	Present

VILLAGE EMPLOYEES

PRESENT:	Scott Parnell, Administrator
	Rosalie Rachor, Clerk/Treasurer

VISITORS PRESENT:	Jerry Hawkins	Donna Hawkins
	Harold Westall	Judy Westall
	Ed Kirkmeyer	Lupy Lacy
	Richard Fankhauser	Carol Fankhauser

Mayor Babb called the meeting to order and presided during the meeting.

ITEM 1 – AGENDA – Clerk/Treasurer Rachor stated that Item 6A needs to be changed to read Resolution No. 608. Upon a motion by Councilmember Bass seconded by Councilmember Newton, the agenda was approved as corrected.

ITEM 2 – APPROVAL OF MINUTES – Upon a motion by Councilmember Bass and seconded by Councilmember Shivers, Council unanimously approved regular meeting minutes of May 14, 2019 and special meeting minutes of May 20, 2019.

ITEM 3 - APPROVAL OF ACCOUNTS PAYABLE/FINANCIAL REPORT – Upon a motion by Councilmember Bass and seconded by Councilmember Shivers, Council unanimously approved the accounts payable and financial report.

ITEM 4 – APPROVAL OF DEPARTMENTAL REPORTS – Upon a motion by Councilmember Shivers and seconded by Councilmember Newton, the Departmental Reports were approved.

ITEM 5 – ISSUES ADDRESSED TO COUNCIL FROM CITIZENS – None

ITEM 6A – RESOLUTION NO. 608 – AMENDMENT – BUDGET ADJUSTMENT FOR FISCAL YEAR 2018-2019 – Clerk/Treasurer Rachor stated that the budget adjustment will increase the revenues in the General Fund, increase the revenues and expenditures in the Fire

Department, increase the revenues and expenditures in the EMS Fund, increase the revenues and expenditures in the Lodgers Tax Fund and increase the revenues the Capital Outlay Fund.

Upon a motion by Councilmember Bass and seconded by Councilmember Newton, Council unanimously approved Resolution No. 608 Budget Adjustments for Fiscal Year 2018-2019.

ITEM 6B – ORDINANCE NO. 2019-193 - AN ORDINANCE AMENDING THE ADMINISTRATIVE FEE IN CONNECTION WITH PROVIDING SERVICES FOR THE NEW MEXICO MOTOR VEHICLE DIVISION AND REPEALING CERTAIN ORDINANCES IN CONFLICT THEREWITH – Mayor Babb stated that the ordinance will increase the Motor Vehicle administrative fee from five dollars (\$5.00) to ten dollars \$10.00).

Upon a motion by Councilmember Newton and seconded by Councilmember Bass, Council unanimously approved the adoption of Ordinance No. 2019-193.

ITEM 6C – ORDINANCE NO. 2019-194 - AN ORDINANCE PURSUANT TO NMSA 1978, SECTION 1-22-3.1 (2018) TO OPT IN TO THE ELECTION OF THE MUNICIPAL OFFICERS OF THE VILLAGE OF LOGAN IN THE REGULAR LOCAL ELECTION – Mayor Babb stated that the Local Election Act provides the option for each municipality to determine if its elective officers shall be elected on the Municipal Officer Election Day or at the Regular Local Election. The Council previously voted not to opt in. The amendments to the Local Election Act at the last legislative session allowed for the extension of the deadline to opt in. The Councils will extend the terms as follows:

To begin with the Regular Local Election in November 2019, the terms of office for the current municipal office holders shall be adjusted, so that:

(A) municipal officers elected or appointed to a term ending in 2020 shall serve until December 31, 2021, the new term of the position shall be elected at the regular local election in November 2021, and the new term shall commence January 1, 2022; and

(B) municipal officers elected or appointed to a term ending in 2022 shall serve until December 31, 2023, the new term of the position shall be elected at the regular local election in November 2023, and the new term shall commence January 1, 2024.

Upon a motion by Councilmember Bass and seconded by Councilmember Shivers, Council unanimously approved the adoption of Ordinance No. 2019-194.

ITEM 6D – EASTERN PLAINS COUNCIL OF GOVERNMENTS MEMBERSHIP FOR FISCAL YEAR 2019-2020 – Administrator Parnell stated that the membership would benefit the Village of Logan with the assistance in grant writing, the Infrastructure Capital Improvement Plan (ICIP) and obtaining legislative monies. The Council consensus was to renew the membership as a benefit to the Village of Logan. Administrator Parnell was appointed as the designated representative and Mayor Babb as the alternate.

Upon a motion by Councilmember Shivers and seconded by Councilmember Newton, Council unanimously approved the Eastern Plains Council of Governments Membership and to appoint Administrator Parnell as the designated representative and Mayor Babb as the alternate.

ITEM 7 – OLD BUSINESS – Administrator Parnell stated that there has been progress on the cleanup at 506 Bass Alley and should be complete by June 28, 2019.

ITEM 8 – MISCELLANEOUS BUSINESS – Administrator Parnell stated that a special meeting to take action on Variance Request No. 19-2 has been scheduled for Friday, June 14, 2019 at 10:00 a.m.

ITEM 9 – ADMINISTRATIVE REPORT – 1) Samba driver's safety all clear. 2) Texas DL not permitted to drive New Mexico Government Vehicles. 3) Water meter audit continues, 1% increase from 7% loss in April to 8.3% loss in May due to a line break at the Collection Center. 4) Clinic update: Councilmember Bass and I met with Troy Clark, VP of Operations and Vickie Gutierrez, Associate Administrator for Quay County on Friday May 24. Mr. Clark assured Mr. Bass and myself that under no circumstances will the Logan Clinic lose funding and be forced to close. 5) I attended the Infrastructure Capital Improvement Plan (ICIP) workshop on May 22. The workshop was to learn policies and procedures for grant writing for projects involving sewer, water and roads. 6) Eastern Plains Council of Governments (EPCOG) quarterly meeting is scheduled for June 12. Mayor Babb and I will be attending. This organization is another source for assistance with grant writing. 7) Street funding allocations have been released and we will be receiving approximately \$50,000 of the \$461,000 applied for. Please keep in mind we just spent \$107,000 in March on Street Projects from the FY19 application. 8) To date we have not received any applications for the vacant sewer and water position. 9) Unfortunately Brenda Rivale resigned as the EMS Director, effective June 3. She will be missed. 10) Thank you for everyone who pitched in to help with Memorial Day set up and tear down at the Logan Cemetery.

ITEM 10 – Announcement of the next regular meeting on Tuesday, July 9, 2019 at 4:30 p.m. at the Village Governing Body Meeting Room, 108A US Highway 54.

ITEM 11 - EXECUTIVE SESSION PURSUANT TO 10-15-1 (H)(2) NMSA 1978 LIMITED PERSONNEL MATTERS – ADMINISTRATOR EVALUATION AND PROGRESS - Upon a motion by Councilmember Bass and seconded by Councilmember Newton, Council unanimously agreed to go into executive session.

ROLL CALL:

Mayor Babb	Yes
Councilmember Newton	Yes
Councilmember Osborn	Absent
Councilmember Bass	Yes
Councilmember Shivers	Yes

ITEM 12 – RETURN TO OPEN MEETING –

ROLL CALL:	Mayor Babb	Yes
	Councilmember Newton	Yes
	Councilmember Osborn	Absent
	Councilmember Bass	Yes
	Councilmember Shivers	Yes

The only item discussed in executive session was limited personnel matters.

ITEM 13 - Upon a motion by Councilmember Newton and seconded by Councilmember Bass, the meeting was adjourned.

ATTEST:





David Babb
Mayor



Rosalie Rachor
Clerk/Treasurer