

**MINUTES  
LOGAN VILLAGE COUNCIL  
MEETING IN REGULAR SESSION  
MAY 14, 2019**

The May 14, 2019 regular meeting of the Village of Logan Council was convened at 4:30 p.m. at the Village Office.

**COUNCIL MEMBERS**

<b>PRESENT:</b>	Mayor Babb	Present
	Councilmember Newton	Present
	Councilmember Osborn	Present
	Councilmember Bass	Present
	Councilmember Shivers	Present

**VILLAGE EMPLOYEES**

<b>PRESENT:</b>	Scott Parnell, Administrator
	Rosalie Rachor, Clerk/Treasurer
	Rodney Paris, Police Chief

<b>VISITORS PRESENT:</b>	Paula Rael	Ellen White
	Judy Casados	Debbie McClure
	Stetson McClure	Alyson McClure
	Diane Jones	Donna Hawkins
	Harold Westall	Judy Westall
	Zerelda Biffle	Ed Kirkmeyer
	John Vigil	Linda Lovett
	Marsha Reid	Lupy Lacy
	Jerry Hawkins	George Ervin
	Vicki Ramsey	Warren Frost

Mayor Babb called the meeting to order and presided during the meeting.

**ITEM 1 – AGENDA** – Clerk/Treasurer Rachor stated that she did not include the 2019-2020 Interim Budget on the agenda for approval and a special meeting will have to be called for approval. The Council's consensus was to schedule a meeting for Monday, May 20, 2019 at 4:30 p.m. Upon a motion by Councilmember Newton seconded by Councilmember Osborn, the agenda was approved.

**ITEM 2 – APPROVAL OF MINUTES** – Upon a motion by Councilmember Bass and seconded by Councilmember Osborn, Council unanimously approved regular meeting minutes of April 9, 2019 and special meetings minutes of April 30, 2019 and May 7, 2019.

**ITEM 3 - APPROVAL OF ACCOUNTS PAYABLE/FINANCIAL REPORT** – Upon a motion by Councilmember Osborn and seconded by Councilmember Newton, Council unanimously approved the accounts payable and financial report.

**ITEM 4 – APPROVAL OF DEPARTMENTAL REPORTS** – Upon a motion by Councilmember Bass and seconded by Councilmember Shivers, the Departmental Reports were approved.

**ITEM 5 – ISSUES ADDRESSED TO COUNCIL FROM CITIZENS** – John Vigil stated that he would like to thank the Village for taking care of the park. He would like to know if there has been anymore discussion on pouring a cement pad for the shade structure. Administrator Parnell stated that he will be coordinating with the contractors of the bridge project to see if the extra cement can be used for the pour at no cost to the Village.

**ITEM 6A – POPPY PROCLAMATION – AMERICAN LEGION AUXILIARY** – Judy Casados and Debbie McClure with the Logan American Legion Auxiliary requested that the Village Council proclaim May as Poppy month in Logan by signing a Poppy Proclamation.

Upon a motion by Councilmember Osborn and seconded by Councilmember Newton, Council unanimously approved to proclaim May as Poppy month in Logan and sign the Poppy Proclamation presented by the Logan American Legion Auxiliary.

**ITEM 6B – QUAY COUNTY CLERK – ELLEN WHITE – LOCAL ELECTION ACT INFORMATION** – Ellen White presented the Council with the information for the Local Election Act that was passed through House Bill 98 and became effective July 1, 2019. The Village of Logan elected not to opt-in by resolution. House Bill 407 amended the Local Election Act which allowed for the extension of municipalities to opt-in by June 30, 2019 with no annual assessment fee. Ellen stated that the Village of Logan can continue as is and hold the Municipal Elections in March of even numbered years or opt-in by ordinance with the option to shorten or extend the terms of office.

Councilmember Bass stated that the biggest concern was voter fraud for the mail out ballot. He wanted to know why the state is pushing for municipalities to opt-in. Ellen stated that the state is pushing for the opt-in to see more voter participation and no confusion to the voters.

Mayor Babb stated that to opt-in to the Regular Local Election is up for action in Item 6G of the agenda.

**ITEM 6C – LUPY LACY – UTILITY BILLING POLICY CHANGE** - Lupy Lacy read a letter that was submitted to Administrator Parnell of a time frame of conversations with the Village of Logan regarding the prorating of her bill located at 2209 540 Loop. She would like to see a better practice by the Village of Logan to new customers by prorating bills for a partial month of usage and to adopt a policy in writing. The Village prorates final bills but not on new bills. Mayor Babb stated that this is the first time it has ever been an issue and the Village can add to the new customer form that there will be no proration on new bills.

**ITEM 6D – WARREN FROST – MINE CANYON CUT OFF ROAD – NMFA PLANNING GRANT** – Warren Frost stated that there are developments going on at 12Shores. Quay County is applying for a planning grant through the New Mexico Finance Authority (NMFA) for the plans and design of a cut off road from Frost Road to Mine Canyon Road approximately 2 miles. Warren

stated that the road will benefit Logan economically. He would like for the Village of Logan to apply for a planning grant through the NMFA along with Quay County that will give one hundred thousand dollars (\$100,000.00) in grant funds at no cost to either entity.

Clerk/Treasurer Rachor stated that the resolution to apply for the planning grant through the NMFA can be placed on the agenda of the special meeting on May 20, 2019.

**ITEM 6E – MOTOR VEHICLE ADMINISTRATIVE FEE INCREASE** – Mayor Babb stated that the consensus of the Council at the budget workshop was to raise the Motor Vehicle administrative fee per transaction from five dollars (\$5.00) to (\$10.00). The fee will offset the budgeted loss in order to keep the Motor Vehicle Office open. The fee will become effective July 1, 2019.

Upon a motion by Councilmember Osborn and seconded by Councilmember Bass, Council unanimously approved to advertise for an amendment to the Ordinance increasing the Motor Vehicle Administrative fee.

**ITEM 6F - RESOLUTION NO. 606 – AMENDMENT – BUDGET ADJUSTMENT FOR FISCAL YEAR 2018-2019** – Clerk/Treasurer Rachor stated that the budget adjustment will increase the revenues and expenses in the EMS fund and the Capital Outlay fund.

Upon a motion by Councilmember Osborn and seconded by Councilmember Bass, Council unanimously approved Resolution No. 606 Budget Adjustments for Fiscal Year 2018-2019.

**ITEM 6G - AN ORDINANCE PURSUANT TO NMSA 1978, SECTION 1-22-3.1 (2018) TO OPT IN TO THE ELECTION OF THE MUNICIPAL OFFICERS OF THE VILLAGE OF LOGAN IN THE REGULAR LOCAL ELECTION** – Mayor Babb stated that the consensus of the Council was to opt in to the Election of the Municipal Officers of the Village of Logan in the Regular Local Election, Option 2 extending the terms of office.

Upon a motion by Councilmember Osborn and seconded by Councilmember Bass, Council unanimously approved to advertise for an Ordinance to opt in to the Election of the Municipal Officers of the Village of Logan in the Regular Local Election, Option 2 extending the terms of office.

**ITEM 6H – WATER AND SEWER – RATE INCREASE** – Mayor Babb stated that at the budget workshop the consensus of the Council was to consider the increase of Water and Sewer rates. The Council will take no action at this time and will do a rate study over the 2019-2020 fiscal year for a future rate increase to offset the rising operational expenses.

**ITEM 6I – EASTERN PLAINS COUNCIL OF GOVERNMENTS MEMBERSHIP FOR FISCAL YEAR 2019-2020** – No action taken. The Council's consensus was to see how Administrator Parnell felt after the attendance of the Infrastructure Capital Improvement Plan (ICIP) training workshop if the membership would be beneficial.

**ITEM 7A – OLD BUSINESS – None**

**ITEM 8 – MISCELLANEOUS BUSINESS – None**

**ITEM 9 – ADMINISTRATIVE REPORT –** 1) Samba drivers safety all current active drivers cleared. 2) Verifying dates for upcoming defensive driving class. 3) As of May 1, we started to offer VIN inspections during all hours of operation for MVD customers. 4) Memorial Day ceremonies will be held May 27, 2019 at 10:00 a.m. at the Logan Cemetery. 5) Fire Department ISO rating is a 5X based on preparedness and hydrant compliance. 6) Ongoing water meter audit loss ratio is down to 7.26% from 22.3%. 7) Congratulations to Logan Police Chief Rodney Paris for receiving the Jim R. Allison Exemplary Leadership Award. 8) Paving projects recently completed: Apache, Aztec, Shawnee, Sioux and Cheyenne. This came at a total cost of \$114,015.00 with a 25% Village matching funds and 75% NMDOT grant. 9) The future paving projects include: School St., First St., Carp, Bass, Cougar, Impala, Morningside and Williams Ln. The same matching percentages apply for a grand total of \$461,713.00 Village funds of \$115,428.00 and NMDOT funds of \$346,285.00. 10) A thank you to Officer Olivas, who went above and beyond on Sunday, May 12. He took the initiative to escort the Farmers Electric on call truck to the scene of an accident to expedite service of downed power lines and power outage. 11) Smith tank/well update: Placing back out to bid with revisions, researched more economical coatings well to make refurbishing more affordable

**ITEM 10 –** Announcement of the next regular meeting on Tuesday, June 11, 2019 at 4:30 p.m. at the Village Governing Body Meeting Room, 108A US Highway 54.

**ITEM 11 -** Upon a motion by Councilmember Newton and seconded by Councilmember Osborn, the meeting was adjourned.

ATTEST:



  
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David Babb  
Mayor

  
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Rosalie Rachor  
Clerk/Treasurer