

**MINUTES  
LOGAN VILLAGE COUNCIL  
MEETING IN SPECIAL SESSION  
MAY 7, 2019**

The May 7, 2019 special meeting budget workshop of the Village of Logan Council was convened at 4:30 p.m. at the Village office.

**COUNCILMEMBERS**

<b>PRESENT:</b>	Mayor Babb	Present
	Councilmember Newton	Present
	Councilmember Osborn	Present
	Councilmember Bass	Present
	Councilmember Shivers	Present

**VISITORS PRESENT:** Sandra Rush, CPA PC

Mayor Babb called the meeting to order and presided during the meeting.

**ITEM 1 – APPROVAL OF AGENDA** – Upon a motion by Councilmember Newton seconded by Councilmember Bass, the agenda was approved.

**ITEM 2 – AUDIT PRESENTATION** – Sandra Rush, CPA PC presented the Village of Logan audit report for June 30, 2019 to the council. Ms. Rush stated that she appreciated working with Clerk/Treasurer Rachor and the Village of Logan. The State Auditor sent a referral to her for no contractor's license that resulted in the only audit finding of noncompliance. The finding is stated as follows:

Condition:	The Village engaged a contractor to perform electrical work. The contractors Manufactured Housing licenses was revoked on May 17, 2017. Three of the six invoices from the contractor included service work totaling two hundred twenty five dollars (\$225.00).
Criteria:	Per CILA 60-13-3, the individual offering the electrical services need to be a licensed contractor and Per CILA 60-13-38 the individual performing the work would need to be a certified Electrical Journeyman (EE98J).
Cause:	The Village was unaware of the requirements of a licensed contractor and certified Electrical Journeyman.
Effect:	The Village was not in compliance with CILA 60-13-38 and CILA 60-13-38.
Recommendation:	The Village should verify all contractors who perform work for the village have a current license.
Response:	Management agrees with the recommendation and will implement a policy that requires verification of all contractors' licenses prior to engaging them.
Responsible Position:	Management
Timeframe:	June 30, 2019

**ITEM 3 – RESOLUTION NO. 605 – A RESOLUTION FOR ACCEPTANCE AND APPROVAL OF FY19 AUDIT –**

Upon a motion by Councilmember Osborn and seconded by Councilmember Newton, Council unanimously approved Resolution No. 605.

**ITEM 3 – BUDGET WORKSHOP** - Clerk/Treasurer Rachor presented the preliminary budget for the year 2019-2020. The budget includes a 2% raise for full time and permanent part-time employees. The gross receipts tax monies received will be invested into the water infrastructure to drill a new well to replace the existing Smith Well and make the necessary Smith Tank repairs. If the future gross receipts tax revenue is received as projected, an adjustment will be made to the budget to fund the drilling of a new well to replace the Harding Well. There will be no rate increase for the Village of San Jon. There will be a rate increase to the Logan School Football account as follows:

Minimum Rate for 2" Meter	\$34.25	Up to 3,000 gallons
	\$ 1.75	3,001 to 6,000 gallons
	\$ 2.00	Over 6,000

The following are items that have been included for purchase in the budget:

Budget Capital Outlay for 2019-2020

- Brush Truck - Fire Department – \$180,000.00
- New Well – Sewer and Water Department - \$200,000.00 (Permanent transfer from General Fund to Sewer and Water Department)
- Tank Repairs – Sewer & Water Department - \$100,000.00 (Permanent transfer from General Fund to Sewer and Water Department)

The purchase of a road broom sweeper for twenty thousand dollars (\$20,000.00) was discussed. The consensus of the Council was to look into borrowing or leasing one as needed. The amount of use on a yearly basis does not justify purchasing one.

The interim budget will be presented for final approval at the regular meeting of May 14, 2019.

**ITEM 4 - ADJOURNMENT** – Upon a motion by Councilmember Newton and seconded by Councilmember Osborn, the meeting was adjourned.

ATTEST:

  
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Rosalie Rachor  
Clerk/Treasurer



  
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David Babb  
Mayor