MINUTES
LOGAN VILLAGE COUNCIL
MEETING IN REGULAR SESSION
AUGUST 14, 2018

The August 14, 2018 regular meeting of the Village of Logan Council was convened at 5:30 p.m. at the Senior Citizens Building.

COUNCIL MEMBERS PRESENT:	Mayor Babb	Present
	Councilmember Newton	Present
	Councilmember Osborn	Present
	Councilmember Bass	Absent
	Councilmember Shivers	Present

VILLAGE EMPLOYEES PRESENT:	Larry Wallin, Administrator
	Rosalie Rachor, Clerk/Treasurer
	Rodney Paris, Police Chief

VISITORS PRESENT: See Attached List

Mayor Babb called the meeting to order and presided during the meeting.

ITEM 1 – AGENDA – Upon a motion by Councilmember Newton and seconded by Councilmember Osborn, the agenda was approved.

ITEM 2 – APPROVAL OF MINUTES – Upon a motion by Councilmember Osborn and seconded by Councilmember Newton, Council unanimously approved the minutes of July 10, 2018, July 16, 2018 and August 13, 2018.

ITEM 3 - APPROVAL OF ACCOUNTS PAYABLE/FINANCIAL REPORT – Upon a motion by Councilmember Osborn and seconded by Councilmember Shivers, Council unanimously approved the accounts payable and financial report.

ITEM 4 – APPROVAL OF DEPARTMENTAL REPORTS – Upon a motion by Councilmember Newton and seconded by Councilmember Osborn, the Departmental Reports were approved.

Administrator Wallin stated that he wanted the Council to be aware of a return check to the Motor Vehicle Department by Reagor Dykes dealership. Reagor Dykes has filed for bankruptcy and the check was issued from a closed account. The Village made contact with the State Motor Vehicle Division and they stated that there wasn't anything they could do and the Village would have to handle the return check by the policy set by the Village of Logan. The item will be up for discussion at a special meeting on August 20, 2018 on how to handle the acceptance of checks in the Motor Vehicle Department.

ITEM 5 – ISSUES ADDRESSED TO COUNCIL FROM CITIZENS – Kent Terry stated that he was too late to be placed on the agenda and wanted to discuss the progress at the Village Park. The Park Committee would like to continue with the cleaning up of the shrubs and open to suggestions on what to do next. The committee would like to have a picnic table moved and a cement slab poured at the northwest corner where there is shade from trees. Mayor Babb stated that he has heard all positive feedback on the progress so far. Administrator Wallin stated that the metal will be ordered for delivery by September 15, 2018 from the quote received for the cover over the picnic tables.

Kent Terry requested that the Council set an example and keep jobs local for contractors.

Jerry Hawkins questioned why his 5' x 8' trailer loaded with household trash and cardboard was refused at the Collection Center. He was told he had to take it to the Tucumcari Landfill. Administrator Wallin stated that he will look into the issue.

Bruce Henry inquired about the Village not having a warning siren and what would it take to get one. Administrator Wallin stated that they tried to notify the public in the past and the problem they encountered was the people staying at the State Park and where the people go. There is no shelter in place for Logan. Chief Paris stated that the Logan Police Department has a Nixle System in place for notice of severe weather alerts that the public can sign up for.

ITEM 6A – RESOLUTION NO. 586 – 2018 FINAL QUARTER FINANCIAL REPORT YEAR ENDING JUNE 30, 2018 – Clerk/Treasurer Rachor stated that the item was left on the agenda by mistake from the prior month meeting.

ITEM 6B – RESOLUTION NO. 589 – A RESOLUTION ADOPTING AN INFRASTRUCTURE CAPITAL IMPROVEMENT PLAN (ICIP) – Administrator Wallin stated that ICIP Plan for the years 2020-2024 are the same as the prior year. The Village priorities are 1. Road Improvements 2. Water Systems 3. Equipment-Road Grader and Dump Truck 4. Bike & Walking Trail 5. Sewer System. A member of the Eastern Plains Council of Governments (EPCOG) has offered to assist the Village with the completion of the ICIP.

Upon a motion by Councilmember Newton and seconded by Councilmember Shivers, Council unanimously approved Resolution No. 589 adopting the Infrastructure Capital Improvement Plan (ICIP) – 2020-2024.

ITEM 6C – RESOLUTION NO. 590 – A RESOLUTION ADOPTING A SENIOR CITIZENS INFRASTRUCTURE CAPITAL IMPROVEMENT PLAN (ICIP) – Clara Rey presented the Senior Citizens ICIP. The Senior Citizens priorities are 1. Parking Lot/Sidewalk Improvements 2. Replace Flooring 3. Replace Plumbing 4. Roof Replacement 5. Purchase Vehicle 6. Walk In Freezer 7. Replace Carport/Garage.

Upon a motion by Councilmember Osborn and seconded by Councilmember Shivers, Council unanimously approved Resolution No. 590 adopting the Senior Citizens Infrastructure Capital Improvement Plan (ICIP) 2020-2024.

ITEM 6D – RESOLUTION NO. 591 – A RESOLUTION CONCERNING GOVERNING BODY MEETINGS AND PUBLIC NOTICE REQUIREMENTS – Administrator Wallin stated that Village Council meetings will be moved back to the Village Governing Body meeting room. The recent renovations will accommodate the public.

Upon a motion by Councilmember Osborn and seconded by Councilmember Newton, Council unanimously approved to Resolution No. 591.

ITEM 6E – ORDINANCE NO. 2018-191 – AN ORDINANCE ALLOWING THE USE OF RECREATIONAL OFF-HIGHWAY VEHICLES – Administrator Wallin stated that the ordinance sets the guidelines for the use of recreational off-highway vehicles and golf cart use within the village limits.

Upon a motion by Councilmember Osborn and seconded by Councilmember Newton, Council unanimously approved Ordinance No. 2018-191 allowing the use of Recreational Off-Highway Vehicles.

ITEM 6F – EASTERN PLAINS COUNCIL OF GOVERNMENTS – NORTHEAST REGIONAL TRANSPORTATION PLANNING ORGANIZATION APPOINTMENT – Administrator Wallin stated that the Village needs a voting member and alternate for representation and the meetings.

Upon a motion by Councilmember Osborn and seconded by Councilmember Newton, Council unanimously approved to appoint Barry Bass as the voting member and Dave Shivers as the alternate to the Northeast Regional Transportation Planning Organization (NERTPO).

ITEM 6G – RDM WASTE, INC. – SOLID WASTE CONTRACT – Administrator Wallin stated that the contract is between the Village of Logan and RDM Waste, Inc. for the transportation of solid waste to the Tucumcari Landfill for a term of one (1) year beginning on August 1, 2018 and ending August 1, 2019.

Upon a motion by Councilmember Newton and seconded by Councilmember Shivers, Council unanimously approved the Solid Waste Contract between the Village of Logan and RDM Waste, Inc.

ITEM 6H – GOVERNING BODY RULES OF PROCEDURE – Administrator Wallin presented a sample copy of rules of procedures for the Village Council to conduct a formal meeting. A workshop will be scheduled to review prior to adoption.

ITEM 7 – OLD BUSINESS - Administrator Wallin stated that he has received proposals for engineering services from HDR Engineering, Inc. for fifty nine thousand, seven hundred and fifty dollars ($59,750.00). The designs will be for the Well #6 replacement and Smith Tank repairs.

The Village received a compliance monitor waiver for certain types of water samples as required by the New Mexico Environment Department. The waiver identified that the Village's water risk of contamination is minimal.

ITEM 8 – MISCELLANEOUS BUSINESS – None

ITEM 9 – ADMINISTRATIVE REPORT – 1) I talked with RUS and sent the Joint Water and Sewer Bonds Ordinance to clarify the way we account for revenue and expenditures in the Sewer and Water Account. We will see what happens. I feel the Village does not need to separate the two because it will result in raising rates. 2) Rumor is that Allsup's has sold to a New Jersey company. 3) The remodel at the office is going fast should be through on Wednesday of next week. 4) We will have on the agenda the amended resolution to move Council meetings back to the Village Council chambers. 5) Council member Shivers and I will order the metal for the park cover on September 15 and start on the project sometime in October when things slow down at the Marina and Village. 6) We have a large income in the Water Sales for July because of no rain. 7) I will be giving another information meeting on August 22, 2018 at 1:00 p.m. in the Council chambers. 8) We received the quote from Shred it. It will cost around $200.00 minimum and $6.00 per box of paper. We are required to remove metal pins and clips. 9) HDR has sent the quotes for the Well and Tank. The well will be around $39,000.00 and the tank will be around $20,000.00. I have forwarded the quote to the Council prior to the meeting. 10) RDM will have a contract for us to go over at the meeting that spells out what our costs are for the year.

ITEM 10 – Announcement of the next regular meeting on Tuesday, September 11, 2018 at 5:30 p.m. at the Village Governing Body Meeting Room, 108A US Highway 54.

ITEM 11 - EXECUTIVE SESSION PURSUANT TO 10-15-1(H)(7) NMSA 1978 REGARDING LIMITED PERSONNEL MATTERS – ADMINISTRATOR POSITION – No executive session.

ITEM 12 – RETURN TO OPEN MEETING – No executive session.

ITEM 13 - Upon a motion by Councilmember Newton and seconded by Councilmember Osborn, the meeting was adjourned.

David Z Babb

David Babb
Mayor

ATTEST:

Rosalie Rachor

Rosalie Rachor
Clerk/Treasurer