

**MINUTES
LOGAN VILLAGE COUNCIL
MEETING IN REGULAR SESSION
JULY 10, 2018**

The July 10, 2018 regular meeting of the Village of Logan Council was convened at 5:30 p.m. at the Senior Citizens Building.

COUNCIL MEMBERS

PRESENT:	Mayor Babb	Present
	Councilmember Newton	Present
	Councilmember Osborn	Present
	Councilmember Bass	Present
	Councilmember Shivers	Present

VILLAGE EMPLOYEES

PRESENT:	Larry Wallin, Administrator
	Rosalie Rachor, Clerk/Treasurer
	Rodney Paris, Police Chief

VISITORS PRESENT: See Attached List

Mayor Babb called the meeting to order and presided during the meeting.

ITEM 1 – AGENDA – Upon a motion by Councilmember Newton and seconded by Councilmember Osborn, the agenda was approved.

ITEM 2 – APPROVAL OF MINUTES – Upon a motion by Councilmember Bass and seconded by Councilmember Shivers, Council unanimously approved the minutes of the workshop and regular meeting on June 12, 2018.

ITEM 3 - APPROVAL OF ACCOUNTS PAYABLE/FINANCIAL REPORT – Upon a motion by Councilmember Bass and seconded by Councilmember Shivers, Council unanimously approved the accounts payable and financial report.

ITEM 4 – APPROVAL OF DEPARTMENTAL REPORTS – Upon a motion by Councilmember Bass and seconded by Councilmember Newton, the Departmental Reports were approved.

ITEM 5 – ISSUES ADDRESSED TO COUNCIL FROM CITIZENS – Kent Terry inquired about the shrub cleanup, cement slab and awning at the Village Park. Administrator Wallin requested a copy of the quote for the cement slab and awning. Volunteers will complete the improvements at the park.

Administrator Wallin stated that the bathrooms were open for approximately eight (8) to ten (10) days and the toilets were backed up with rocks and other debris. They are locked up for now. The repairs will require the removal of the existing toilet. He stated that they can set up a camera at the park to help with the vandalism.

Lupy Lacy inquired that her brother heard there will be work done on Aztec Street. Administrator Wallin stated that Aztec Street is included in the 2018-2019 Street project for chip seal.

ITEM 6A – RESOLUTION NO. 586 – 2018 FINAL QUARTER FINANCIAL REPORT YEAR ENDING JUNE 30, 2018 – Clerk/Treasurer Rachor submitted the 4th Quarter financial report for the year 2017/2018 for approval.

Upon a motion by Councilmember Osborn and seconded by Councilmember Bass, Council unanimously approved the Resolution No. 586 – 2018 Final Quarter Financial Report Year Ending June 30, 2018.

ITEM 6B – RESOLUTION NO. 587 – ADOPTION OF BUDGET FOR THE YEAR 2018-2019 – Administrator Wallin stated that the only change to the final budget is the decrease in Fire Department Debt Service which will increase expenditures in Fire Department Funds. The New Mexico Finance Authority cancelled the intercept on loan payment for Fire Station #3. They applied the undrawn loan funds to the 2018-2019 principal payment. The Senior Citizens Budget is waiting for the final figures from the state to be included.

Upon a motion by Councilmember Bass and seconded by Councilmember Newton, Council unanimously approved Resolution No. 587 – Adoption of Budget for the Year 2018-2019.

ITEM 6C – RESOLUTION NO. 588 – RESOLUTION REQUIRING THE REMOVAL AND/OR DEMOLITION OF CERTAIN DAMAGED AND DILAPIDATED BUILDINGS, STRUCTURES OR PREMISES IS COVERED WITH RUINS, RUBBISH, WRECKAGE OF DEBRIS PROVIDING THAT THE VILLAGE SHALL HAVE A LIEN FOR THE COST OF REMOVAL; PRESCRIBING THE PROCEDURE INCIDENT TO SUCH REMOVAL AND/OR DEMOLITION AND DECLARING CERTAIN PROPERTY TO BE IN SUCH STATE OF DISREPAIR, DAMAGE AND DILAPIDATION AS TO CONSTITUTE A DANGEROUS BUILDING AND A PUBLIC NUISANCE PREJUDICIAL TO THE PUBLIC HEALTH, SAFETY AND GENERAL WELFARE FOR THE LISTED PROPERTY BELOW –

808 Bass Alley
Logan, New Mexico

Upon a motion by Councilmember Newton and seconded by Councilmember Osborn, Council unanimously approved Resolution No. 588.

ITEM 6D – INTRODUCTION TO RECREATIONAL OFF-HIGHWAY AND ALL-TERRAIN VEHICLE ORDINANCE – Administrator Wallin stated that the ordinance will set the guidelines for the use of recreational off-highway vehicles and golf cart use within the village limits.

Upon a motion by Councilmember Bass and seconded by Councilmember Shivers, Council unanimously approved to

advertise for the proposed ordinance allowing the use of Recreational Off-Highway Vehicles.

ITEM 6E – LODGERS TAX REQUEST - Administrator Wallin presented a request from the Logan Chamber of Commerce in the amount of one thousand dollars (\$1,000.00) for the promotion of the July 4th Celebration. The Lodgers Tax Board met on April 11, 2018 and approved the request to be paid in the 2018-2019 Fiscal Year.

Upon a motion by Councilmember Osborn and seconded by Councilmember Newton, Council unanimously approved the Lodgers Tax request from the Logan Chamber of Commerce in the amount of one thousand dollars (\$1,000.00) for the promotion of the July 4th Celebration.

ITEM 6F – HARDING COUNTY SOLID WASTE AGREEMENT – Council unanimously agreed to the agreement between the Village of Logan and Harding County for the amount of \$4,200.00 per year for solid waste for people that live in Harding County near Logan.

Upon a motion by Councilmember Bass and seconded by Councilmember Shivers, Council approved the Harding County Solid Waste Agreement.

ITEM 6G – SENIOR CITIZENS 2018-2019 AGREEMENTS, AND GRANT AWARD – ADMINISTRATOR WALLIN - SIGNATURE AUTHORITY– Administrator Wallin requested the authority to sign the Senior Citizens 2018-2019 Agreements and Grant Award.

Upon a motion by Councilmember Bass and seconded by Councilmember Shivers, Council unanimously approved the signature authority for Larry Wallin to sign the Senior Citizens 2018-2019 Agreements and Grant Award.

ITEM 6H – PERSONNEL POLICY AMENDMENTS – PAY PERIOD/WORK WEEK – PERMANENT PART-TIME EMPLOYEE ANNUAL AND SICK LEAVE – Administrator Wallin recommended to amend the accrual of annual and sick leave at fifty percent (50%) of the hours worked for permanent part-time employees retroactive to January 1, 2018. The pay periods/work week will be amended to begin on Thursday at 12:01 a.m. and ending fourteen (14) days later on Wednesday night at the request of De'Aun Willoughby, CPA from the audit for the Village of Logan. The change will prevent the Village from prepaying employees resulting in an audit finding.

Upon a motion by Councilmember Osborn and seconded by Councilmember Bass, Council unanimously approved the amendments to the Personnel Policy for the Village of Logan.

ITEM 6I – DESTRUCTION OF PUBLIC RECORDS – Administrator Wallin stated that approval was needed to destroy the records for the Water, Sewer and Solid Waste Departments. A list of the records to be destroyed was presented to the Council.

Upon a motion by Councilmember Osborn and seconded by Councilmember Bass, Council unanimously approved the destruction of the Water, Sewer and Solid Waste Department records as listed.

ITEM 7 – OLD BUSINESS - Administrator Wallin stated that according to the lease with the Logan Gun Club, the gun range shall be closed for Memorial Weekend and on days of funerals. The lease allows for the Logan Police Department and other local Law Enforcement Agencies to use the range at no charge.

ITEM 8 – MISCELLANEOUS BUSINESS – None

ITEM 9 – ADMINISTRATIVE REPORT – 1) The Logan Family Clinic meeting was held June 20th and we were informed that Dr. Wallace is leaving PHS and going to work at Dr. Brown's Practice. She will take a lot of patients from the Presbyterian Clinic. I still feel we need to come up with a retainer for a new Doctor or Certified Nurse Practitioner to work at the Logan Clinic to help Dell. 2) I attended the US Highway 54 Bridge meeting and was told that someone from the Village told the State Highway Department not to worry about the water and sewer line going to the collection center. I am fighting an uphill battle to get it included in the project. 3) We are getting ready for the 4th of July weekend Dance and crowd. 4) HDR Engineers is working on the scope for the storage tank and new well. I will keep you informed. 5) Jack is working on the awning at the Village and MVD offices to cover the doors and windows. 6) The Village has contracted with McKnight Renovations for the extension of the Council room. Contractors are busy and don't have time for a small project like ours. The bridge people can't find workers to fill spots on their project. 7) Rodney picked up the new police unit. 8) We are still trying to get all vehicles cleaned, so we can start the sealed bid process. 9) Laurie is working the MVD and doing a good job. She is new to the process. 10) We are working with NMFA to reduce the Fire department loans. 11) I will be sending out the Golf Cart and OHV Ordinance. 12) I will be having an informational meeting open to the public on Wednesday, July 11 from 1:00 to 3:00 p.m. The purpose is to inform the public on the operations, budget, finances, etc. for the Village. 13) The Village has contracted with McKnight Renovations for the extension of the Council room. 14) The sealed bids for the Village vehicles will be opened on July 18, at 3:05 p.m.

ITEM 10 – Announcement of the next regular meeting on Tuesday, August 14, 2018 at 5:30 p.m. at the Senior Citizen Building, 103 S Sixth St.

ITEM 11 - EXECUTIVE SESSION PURSUANT TO 10-15-1(H)(7) NMSA 1978 REGARDING PENDING LITIGATION

Upon a motion by Councilmember Osborn and seconded by Councilmember Shivers, Council unanimously agreed to go into executive session.

ROLL CALL:

Mayor Babb	Yes
Councilmember Newton	Yes
Councilmember Osborn	Yes
Councilmember Bass	Yes
Councilmember Shivers	Yes

ITEM 12 – RETURN TO OPEN MEETING –

ROLL CALL:

Mayor Babb	Yes
Councilmember Newton	Yes
Councilmember Osborn	Yes
Councilmember Bass	Yes
Councilmember Shivers	Yes

ITEM 13 - Upon a motion by Councilmember Newton and seconded by Councilmember Bass, the meeting was adjourned.

ATTEST:



David Babb
Mayor



Rosalie Rachor
Clerk/Treasurer

Rosalie Rachor
Clerk/Treasurer