

**MINUTES
LOGAN VILLAGE COUNCIL
MEETING IN REGULAR SESSION
JUNE 12, 2018**

The June 12, 2018 regular meeting of the Village of Logan Council was convened at 5:42 p.m. at the Senior Citizens Building.

COUNCIL MEMBERS

PRESENT:	Mayor Babb	Present
	Councilmember Newton	Present
	Councilmember Osborn	Present
	Councilmember Bass	Present
	Councilmember Shivers	Present

VILLAGE EMPLOYEES

PRESENT:	Larry Wallin, Administrator
	Rosalie Rachor, Clerk/Treasurer

VISITORS PRESENT: See Attached List

Mayor Babb called the meeting to order and presided during the meeting.

ITEM 1 – AGENDA – Upon a motion by Councilmember Newton and seconded by Councilmember Osborn, the agenda was approved.

ITEM 2 – APPROVAL OF MINUTES – Upon a motion by Councilmember Osborn and seconded by Councilmember Newton, Council unanimously approved the minutes of May 15, 2018 and May 30, 2018.

ITEM 3 - APPROVAL OF ACCOUNTS PAYABLE/FINANCIAL REPORT – Upon a motion by Councilmember Bass and seconded by Councilmember Shivers, Council unanimously approved the accounts payable and financial report.

ITEM 4 – APPROVAL OF DEPARTMENTAL REPORTS – Upon a motion by Councilmember Newton and seconded by Councilmember Shivers, the Departmental Reports were approved.

ITEM 5 – ISSUES ADDRESSED TO COUNCIL FROM CITIZENS – George Ervin stated that the issue of closing the gun range will be addressed at the next Logan Gun Club meeting. He requested if the draft minutes can be placed on the Village website.

ITEM 6A – RESOLUTION NO. 584 – AMENDMENT - BUDGET ADJUSTMENTS FOR FISCAL YEAR 2017-2018 – Clerk/Treasurer Rachor stated that the Department of Finance and Administration requested for an amendment to the resolution language because the Fund 14 Debt Service was already approved.

Upon a motion by Councilmember Bass and seconded by Councilmember Osborn, Council unanimously approved the amendment to Resolution No. 584 Budget Adjustments for Fiscal Year 2017-2018.

ITEM 6B – RESOLUTION NO. 585 – 2018-2019 NEW MEXICO STATE HIGHWAY AND TRANSPORTATION DEPARTMENT COOPERATIVE AGREEMENT SP-4-19(967)

APPROVAL – Administrator Wallin stated that the Village has been awarded a New Mexico State Highway and Transportation Department Co-op Grant in the amount of eighty thousand, four hundred and twenty dollars (\$80,420) with a Village match of twenty six thousand, eight hundred and seven dollars (\$26,807) for a combined total project cost of one hundred and seven thousand, two hundred, twenty seven dollars (\$107,227) The scope of work is to chip seal various roads in the Ute Lake Estate's Subdivisions.

Upon a motion by Councilmember Osborn and seconded by Councilmember Newton, Council unanimously approved Resolution No. 585 - 2018-2019 New Mexico State Highway and Transportation Department Cooperative Agreement SP-4-19(967).

ITEM 6C – PARK COMMITTEE RECOMMENDATIONS – Kent Terry submitted recommendations for improvements to the Council at the Logan Park.

ITEM 6D – FIRE BAN – Administrator Wallin stated that Ordinance No. 2014-184 allows for the Fire Chief, Police Chief and Mayor to enact a fire ban during periods when the fire danger is high. There has been recent inquiries if the Village is under a ban. The State enacted a ban statewide following the recent fire ate Ute Park near Cimarron. The Village is currently not under a fire ban.

ITEM 6E – SMITH AND HARDING WELL – SMITH TANK REHAB – Administrator Wallin stated that he requested estimates from HDR Engineering to drill a new well for the Smith and Harding Well and to rehab the Smith Tank. The Smith and Harding wells steel casing has corroded from prior treatment of chlorine tablets causing a decrease in water production. The Smith Tank is leaking and in need of repainting. The cost for repaint and structural repairs is one hundred, fifty thousand dollars (\$150,000) and for structural repairs only will be twenty five to fifty thousand dollars (\$25,000 to \$50,000). The cost to drill a new well will be seventy five to one hundred thousand dollars (\$75,000 to \$100,000) per well. Engineering Design fees will be thirty five to sixty thousand dollars (\$35,000 to \$60,000). The total cost will be approximately three hundred, fifty thousand dollars (\$350,000) in which the Village has money set aside for this type of needed repairs. Administrator Wallin was granted approval to hire HDR Engineering to submit a short report to determine if the costs are feasible for the tank rehab and to drill the new wells.

ITEM 6F – PART-TIME EMPLOYEE LEAVE TIME – Administrator Wallin requested the approval for accrual of leave time for permanent part-time employees. Employees will accrue 3.33 hours of vacation and 4 hours of sick leave per month. The Senior Citizens budget will be increased for a sub cook when the employees are on leave. The personnel policy will need to be updated if approved.

Upon a motion by Councilmember Osborn and seconded by Councilmember Newton, Council unanimously approved the accrual of leave time for permanent part-time employees.

ITEM 6G – SIGNATURE AUTHORITY – LARRY WALLIN – Mayor Babb requested the approval for the signature authority for Larry Wallin as Village Administrator.

Upon a motion by Councilmember Bass and seconded by Councilmember Osborn, Council unanimously approved the signature authority for Larry Wallin as Village Administrator.

ITEM 6H – HIRING OF POLICE OFFICER – Administrator Wallin presented the Council with the information and qualifications of Amber Reed to hire as police officer, including the starting pay and probationary period.

Upon a motion by Councilmember Osborn and seconded by Councilmember Bass, Council unanimously approved to hire Amber Reed for the police officer position at \$19.28 per hour with a one year probation.

ITEM 7 – OLD BUSINESS - Administrator Wallin stated that the Village is working on an Off Highway Vehicle Ordinance to regulate the use of golf carts and all-terrain vehicles. The Village has received several complaints on the underage individuals operating them and the safety of the public.

ITEM 8 – MISCELLANEOUS BUSINESS – Administrator Wallin stated that he attended the Fisher, Sand and Gravel construction meeting for the US Highway 54 bridge project. A change order was completed to add three feet (3') to the elevation. A temporary bridge will be added at the construction site for equipment to cross over the river. The water and sewer lines will be relocated on Rodeo Road. The construction is scheduled to be completed by December 19, 2019.

Administrator Wallin stated that he will be scheduling an educational meeting by the Council and Administration for the public to go over the budget, ordinances, resolutions and operations of the Village. A date will be set and posted.

ITEM 9 – ADMINISTRATIVE REPORT – 1) Ordered the HX15 shredder and should be in on June 18th. 2) I attended the 54 Bridge meeting with contractors and will have an update at the meeting. 3) I am getting vehicles ready to sell under sealed bids. 4) The new police unit is close to being ready for delivery and Rodney will travel to pick it up on June 27th. 5) Working on vehicle inventory to submit to the insurance. 6) Talked with the Senior Citizens staff and some are pleased and others are not. 7) PHS has installed new car bump guards around the clinic. 8) I met with fire chief and new truck should be finished in a couple of months. Chassis is in the plant now. State Fire Marshall is requesting the Village to close out the grant and spend the funds. 9) Kim is working on getting a quote on expanding the meeting room at the Village Hall. 10) I would like an update on the status of the Off Highway Vehicle Ordinance. I have worked 4 days now and getting a lot of complaints on underage kids on golf carts and ATV's. Also there were complaints

about shooting at the range on Memorial weekend. The people that are trying to work on graves claim there are bullets flying overhead. Rodney also had an incident at the cemetery with complaints. 11) The price for scrap steel is \$80 per ton, aluminum Cans .45 per pound. We have sold another load of cardboard for \$100 per ton. 12) The cement pad for the oil has been poured at the landfill and the building is ordered. 13) A special meeting is scheduled for July 16th to approve the Liquor License transfer for Allsup's Store. 14) The gross receipts tax collected this fiscal year is the lowest in many years. 15) We will be contracting to pre-buy propane with the budgeted balance for this fiscal year and contract for additional amounts in next year's budget. 16) The Village has sold \$12,000.00 of water to the contractors of the bridge project to date.

ITEM 10 – Announcement of the next regular meeting on Tuesday, July 10, 2018 at 5:30 p.m. at the Senior Citizen Building, 103 S Sixth St.

ITEM 11 - Upon a motion by Councilmember Newton and seconded by Councilmember Bass, the meeting was adjourned.

ATTEST:



Rosalie Rachor
Clerk/Treasurer



David Babb
Mayor