

**MINUTES
LOGAN VILLAGE COUNCIL
MEETING IN REGULAR SESSION
MAY 15, 2018**

The May 15, 2018 regular meeting of the Village of Logan Council was convened at 5:30 p.m. at the Senior Citizens Building.

COUNCIL MEMBERS

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| PRESENT: | Mayor Babb | Present |
| | Councilmember Newton | Present |
| | Councilmember Osborn | Present |
| | Councilmember Bass | Present |
| | Councilmember Shivers | Present |

VILLAGE EMPLOYEES

| | |
|-----------------|---------------------------------------------------------|
| PRESENT: | Rosalie Rachor, Clerk/Treasurer – Interim Administrator |
| | Rodney Paris, Police Chief |
| | Wade Strand, Police Officer |
| | Michael Olivas, Police Officer |
| | Myranda Ragland, Police Office Manager |
| | Warren Frost, Attorney |

VISITORS PRESENT: See Attached List

Mayor Babb called the meeting to order and presided during the meeting.

ITEM 1 – AGENDA – Upon a motion by Councilmember Newton and seconded by Councilmember Bass, the agenda was approved.

ITEM 2 – APPROVAL OF MINUTES – Upon a motion by Councilmember Osborn and seconded by Councilmember Shivers, Council unanimously approved the minutes of April 10, 2018 and May 3, 2018.

ITEM 3 - APPROVAL OF ACCOUNTS PAYABLE/FINANCIAL REPORT – Upon a motion by Councilmember Osborn and seconded by Councilmember Newton, Council unanimously approved the accounts payable and financial report.

ITEM 4 – APPROVAL OF DEPARTMENTAL REPORTS – Upon a motion by Councilmember Osborn and seconded by Councilmember Newton, the Departmental Reports were approved.

ITEM 5 – ISSUES ADDRESSED TO COUNCIL FROM CITIZENS – None

ITEM 6A – POPPY PROCLAMATION – AMERICAN LEGION AUXILIARY – Judy Casados with the Logan American Legion Auxiliary requested that the Village Council proclaim May as Poppy month in Logan by signing a Poppy Proclamation.

Upon a motion by Councilmember Osborn and seconded by Councilmember Shivers, Council unanimously approved to proclaim May as Poppy month in Logan and sign the Poppy Proclamation presented by the Logan American Legion Auxiliary.

ITEM 6B – EASTERN PLAINS COUNCIL OF GOVERNMENTS MEMBERSHIP FOR FISCAL YEAR 2018-2019 – Sandy Chancey, Executive Director of the Eastern Plains Council of Governments (EPCOG) gave an overview of the services their organization has to offer to the Village of Logan. The EPCOG meets the second Wednesday of every month. The Council consensus was to renew the membership as a benefit to the Village of Logan. Mayor Babb was appointed as the designated representative and Councilmember Bass as the alternate.

Upon a motion by Councilmember Bass and seconded by Councilmember Osborn, Council unanimously approved the Eastern Plains Council of Governments Membership and to appoint Mayor Babb as the designated representative and Councilmember Bass as the alternate.

ITEM 6C – LOGAN CHAMBER OF COMMERCE – JULY 4TH CELEBRATION REQUEST – Courtney Neece, Chamber President reported on the events scheduled for the July 4th Celebration on June 29 and 30, 2018. She requested a donation and manpower to help set up for the street dance from the Village. Mayor Babb stated that due to the New Mexico Anti-donation Clause one is not allowed, but the event qualifies for Lodgers Tax funds and they can submit a request.

ITEM 6D – POLICE DEPARTMENT RECOGNITION – Chief Paris stated that the police department has limited funds to run a department. He recognized the American Legion and Fraternal Order of Eagles for their generous contributions with a presentation of a plaque of appreciation. Myranda Ragland, Office Manager was presented with an appreciation plaque for her efforts in processing over two hundred fifty seven (257) nuisance property cases. Chief Paris introduced the new Police Officer, Michael Olivas.

ITEM 6E – LODGERS TAX REQUEST – Mayor Babb presented the request submitted to the Lodgers Tax Board that met April 11, 2018. The board reallocated the remaining budget balance of Lodgers Tax funds for the 2017-2018 Fiscal Year. The following recommendations were submitted to the Village Council for approval:

Canadian River Renegades – Chuck Wagon Cook off - \$500.00
Sun Country Bass Club – Bass Tournaments - \$1,000.00
Hereford Bass Club – Bass Tournaments - \$400.00
Logan Bass Club – Bass Tournaments - \$500.00
Logan Bass Club – July 4th Celebration Firework Display - \$2,000.00

Upon a motion by Councilmember Osborn and seconded by Councilmember Newton, Council

unanimously approved the Lodgers Tax request as presented by the Lodgers Tax Board.

ITEM 6F – RESOLUTION NO. 583 – RESOLUTION REQUIRING THE REMOVAL AND/OR DEMOLITION OF CERTAIN DAMAGED AND DILAPIDATED BUILDINGS, STRUCTURES OR PREMISES IS COVERED WITH RUINS, RUBBISH, WRECKAGE OF DEBRIS PROVIDING THAT THE VILLAGE SHALL HAVE A LIEN FOR THE COST OF REMOVAL; PRESCRIBING THE PROCEDURE INCIDENT TO SUCH REMOVAL AND/OR DEMOLITION AND DECLARING CERTAIN PROPERTY TO BE IN SUCH STATE OF DISREPAIR, DAMAGE AND DILAPIDATION AS TO CONSTITUTE A DANGEROUS BUILDING AND A PUBLIC NUISANCE PREJUDICIAL TO THE PUBLIC HEALTH, SAFETY AND GENERAL WELFARE FOR THE LISTED PROPERTY BELOW –

102 Shark
Logan, New Mexico

Upon a motion by Councilmember Bass and seconded by Councilmember Newton, Council unanimously approved Resolution No. 583.

ITEM 6G – RESOLUTION NO. 584 – BUDGET ADJUSTMENTS FOR FISCAL YEAR 2017-2018 – Clerk/Treasurer Rachor stated that the following budget adjustments are needed for fiscal year 2017-2018:

- The under budgeted amount of the interest amount for the Fire Department New Mexico Finance Authority equipment loan.
- The increase in revenues and expenditures of Senior Citizens funds for the van purchase that was over the capital outlay amount funded.
- Decrease in revenues and expenditures of Senior Citizens funds for the Federal and State funding decrease because of projected number of units not met.

Upon a motion by Councilmember Osborn and seconded by Councilmember Shivers, Council unanimously approved Resolution No. 584 Budget Adjustments for Fiscal Year 2017-2018.

ITEM 6H – SELLING OF COMMERCIAL RANGE UNDER SEALED BID – Mayor Babb stated that the commercial range from the Senior Citizens program will be added to the other items approved at the April 10, 2018 meeting for sale under sealed bid.

Upon a motion by Councilmember Bass and seconded by Councilmember Shivers, Council unanimously approved to add the commercial range to sell under sealed bid.

ITEM 6I – ADMINISTRATOR POSITION – AMENDMENT TO JOB REQUIREMENT AND ADVERTISEMENT – Mayor Babb stated that there will be a change to the qualifications for the job requirements. The change will allow for years of experience in governmental

administration in place of a degree. The change will require for an amendment to the current posting.

Upon a motion by Councilmember Osborn and seconded by Councilmember Shivers, Council unanimously approved the amendment to the job requirements and advertisement.

ITEM 7A – WATER CONSULTANT – EMMETT AUTREY – Mayor Babb reported that Calvin Pearson, Maintenance Supervisor and himself met with Emmett Autrey, Water Consultant on the water issues for the Village. Mr. Autrey said the Village is on the right track with their treatment and operations of the water distribution system. He mentioned a method to sequestering agents to prevent the oxidation of the iron content when it comes in contact with chlorine used to treat the water. Mr. Autrey stated that the method is not practical with the cost and the setup of the water system.

ITEM 7B – GUN CLUB REQUEST – Mayor Babb stated that the Gun Club submitted a request to the Village Council to pay for the materials for a fence on the south side of the gun range. George Ervin stated that the Gun Club received donations of pipe and panels which will decrease the amount needed. Mayor Babb requested that the Gun Club submit a new proposal. The item will be postponed.

ITEM 7C – UTE LAKE MOTOR INN METER – Mayor Babb stated that Gary Kindred, Owner of the Ute Lake Motor Inn stated that his water meter is not located on his property. He doesn't want to be responsible for the line leading from his property to the meter. Mayor Babb proposed that he pay for a new meter that will be placed at his property line, pending there is an easement granted for utilities.

Councilmember Shivers questioned the status on the opening of the park bathroom and replacement of the awning for the picnic tables. Mayor Babb stated that the Village is considering giving a key out for use of the bathroom that have scheduled events at the park. There has been some people come forward to donate time and money to replace the awning. The consensus was that the Village should be responsible for the clean up of the bathroom and make an effort to put money into recreation. Chief Paris recommended that a committee be formed to come up with a proposal to submit to the Council for improvements at the park. Mayor Babb asked for volunteers. The committee consists of Councilmember Shivers, Kent Terry and John Vigil.

ITEM 8 – MISCELLANEOUS BUSINESS – Scott Osborn with Pinnacle Propane submitted information to the Village about the pre-buy contract to purchase propane. The price of propane is anticipated to increase and wanted the Village to take advantage of the contract again this fiscal year.

Attorney Frost stated that Larry Moore, Quay County Road Superintendent is willing to give a presentation to the Village on funding for roads. The Councils consensus was to meet with him prior to the next regular meeting on June 12, 2018. Attorney Frost will set up the meeting.

ITEM 9 – ADMINISTRATIVE REPORT – 1) The Quarterly Financial Report submitted to DFA for the third quarter came back with positive feedback and a great job. 2) Calvin is getting

quotes for the canopy and cement to cover and store the used oil at the Collection Center. 3) Maintenance staff will be mowing and cleaning up the cemetery next week in preparation for Memorial Day. Mayor Babb will be working with the American Legion for the Memorial service held on Monday, May 28. 4) The Village Council attended the meeting held by Ellen White, County Clerk with Senator Ivey-Soto on the 2018 Local Election Act. The Council will have to decide to opt in for Quay County to run the election or opt out to continue running the elections. 5) The Village Council held a special meeting/budget workshop on May 3. Two of the vacant positions for the Village were filled at that meeting. Joshua Lawrence was hired for the Sewer and Water Maintenance position and began work on May 7, 2018. Laurie Erven was hired for the part-time clerk position and will begin work on May 22, 2018. Interviews were held on May 9th for the Collection Center position. The position will be decided upon in the executive session at the May 15 regular meeting. 6) The Village received the Memorandum of Agreement from the Department of Health for the clinic. There was no reduction in funding for Fiscal Year 2019.

ITEM 10 – Announcement of the next regular meeting on Tuesday, June 12, 2018 at 5:30 p.m. at the Senior Citizen Building, 103 S Sixth St.

ITEM 11 - EXECUTIVE SESSION

**A. PURSUANT TO 10-15-1 (H)(2) NMSA 1978 LIMITED PERSONNEL MATTERS –
HIRING OF COLLECTION CENTER POSITION**

B. PURSUANT TO 10-15-1(H)(7) NMSA 1978 REGARDING PENDING LITIGATION

Upon a motion by Councilmember Osborn and seconded by Councilmember Newton, Council unanimously agreed to go into executive session.

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| ROLL CALL: | Mayor Babb | Yes |
| | Councilmember Newton | Yes |
| | Councilmember Osborn | Yes |
| | Councilmember Bass | Yes |
| | Councilmember Shivers | Yes |

ITEM 12 – RETURN TO OPEN MEETING –

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| ROLL CALL: | Mayor Babb | Yes |
| | Councilmember Newton | Yes |
| | Councilmember Osborn | Yes |
| | Councilmember Bass | Yes |
| | Councilmember Shivers | Yes |

The only item discussed in executive session was limited personnel matters and pending litigation.

Upon a motion by Councilmember Osborn and seconded by Councilmember Shivers, Council

unanimously approved to hire Robert Dilbeck for the Collection Center position at \$12.00 per hour.

ITEM 13 - Upon a motion by Councilmember Newton and seconded by Councilmember Bass, the meeting was adjourned.

ATTEST:



Rosalie Rachor
Clerk/Treasurer



David Babb
Mayor