

**MINUTES  
LOGAN VILLAGE COUNCIL  
MEETING IN REGULAR SESSION  
MARCH 13, 2018**

The March 13, 2018 regular meeting of the Village of Logan Council was convened at 4:30 p.m. at the Logan Civic Center.

**COUNCIL MEMBERS**

<b>PRESENT:</b>	Mayor Babb	Present
	Councilmember Newton	Present
	Councilmember Osborn	Present
	Councilmember Bass	Present
	Councilmember Shivers	Present

**VILLAGE EMPLOYEES**

<b>PRESENT:</b>	Rosalie Rachor, Clerk/Treasurer – Interim Administrator
	Rodney Paris, Police Chief

**VISITORS PRESENT:** See Attached List

Mayor Babb called the meeting to order and presided during the meeting.

**ITEM 1 – AGENDA** – Upon a motion by Councilmember Newton and seconded by Councilmember Osborn, the agenda was approved.

**ITEM 2 – APPROVAL OF MINUTES** – Upon a motion by Councilmember Osborn and seconded by Councilmember Newton, Council unanimously approved the minutes of February 13, 2018 with the stated corrections.

**ITEM 3 - APPROVAL OF ACCOUNTS PAYABLE/FINANCIAL REPORT** – Upon a motion by Councilmember Osborn and seconded by Councilmember Newton, Council unanimously approved the accounts payable and financial report.

**ITEM 4 – APPROVAL OF DEPARTMENTAL REPORTS** – Upon a motion by Councilmember Osborn and seconded by Councilmember Newton, the Departmental Reports were approved.

**ITEM 5 – ISSUES ADDRESSED TO COUNCIL FROM CITIZENS** – The following signed up to address the Council:

Eddie Corley would like for the Council with the new members to review the events that led to the termination of the Administrator for a better understanding. Mayor Babb stated that it will take place in executive session.

Jerry Hawkins requested to have all the open meetings audio taped, the meeting time changed to 5:30 p.m. for people that work out of town and the Council meetings continue to be held at the Civic Center. He questioned if the Village has a website to post things going on in the Village.

Donna Hawkins stated that the Senior Citizens Building is in great shape. Her main concern is the busted up sidewalks and would like repairs done to the ones in bad shape. She knows some issues will not be addressed for another year because of the Capital Outlay funds. She would like to see the ADA parking done.

Kent Terry requested for the Council to revisit and review the Administrator position to make sure the right thing was done. He stated that there are quite a few people that work and have businesses. He requested that the meeting time be moved to 5:30 p.m.

Donna Hawkins stated that they are working on bids for the van parking garage. Jack Usrey has given her a bid and getting another from Steve DeLuca. This has been brought before the Council for the possibility in help paying for the building.

**ITEM 6A – RECOGNITION OF COUNCILMEMBER – APOLONIO “MOE” RAMIREZ** – Mayor Babb stated that he would like to recognize and thank Councilmember Apolonio “Moe” Ramirez for his thirty two (32) years of service and dedication as Councilmember and Mayor Pro-Tem. He was twenty four (24) years old when he began his service.

**ITEM 6B – ORGANIZATIONAL MEETING** – Mayor Babb welcomed the new Councilmembers. He explained the process and purpose of the organizational meeting. Mayor Babb appointed Rosalie Rachor as Interim Administrator and Clerk/Treasurer and Rodney Paris as Police Chief. Councilmember Newton was appointed as the Mayor Pro-Tem and appointed to the Lodgers Tax Advisory Board. Councilmember Bass was appointed to the Senior Citizens Advisory Board. Councilmember Osborn was appointed to the Clinic Advisory Board.

Upon a motion by Councilmember Osborn and seconded by Councilmember Newton, Council unanimously approved Mayor Babb’s appointment of Rosalie Rachor as Interim Administrator and Clerk/Treasurer.

Upon a motion by Councilmember Osborn and seconded by Councilmember Newton, Council unanimously approved Mayor Babb’s appointment of Rodney Paris as Police Chief.

Upon a motion by Councilmember Bass and seconded by Councilmember Osborn, Council unanimously approved Mayor Babb’s appointment of Councilmember Newton as Mayor Pro-Tem.

Upon a motion by Councilmember Newton and seconded by Councilmember Bass, Council unanimously approved Mayor Babb’s appointment of Councilmember Osborn to the Clinic Advisory Board.

Upon a motion by Councilmember Newton and seconded by Councilmember Shivers, Council unanimously approved

Mayor Babb's appointment of Councilmember Bass to the Senior Citizens Program Advisory Board.

Upon a motion by Councilmember Bass and seconded by Councilmember Osborn, Council unanimously approved Mayor Babb's appointment of Councilmember Newton to the Lodger's Tax Board.

**ITEM 6C – APPOINTMENT OF LOGAN CLINIC ADVISORY BOARD MEMBER** – The item was mistakenly overlooked as an agenda item. The item will be on the agenda for approval at the April 10, 2018 regular meeting.

**ITEM 6D – DESTRUCTION OF 2016 ELECTION RECORD** – Clerk/Treasurer Rachor stated that approval was needed to destroy the records from the 2016 Regular Municipal Election. A list of the records to be destroyed was presented to the Council.

Upon a motion by Councilmember Osborn and seconded by Councilmember Bass, Council unanimously approved the destruction of the 2016 Regular Municipal Election.

**ITEM 6E – PLANNING AND ZONING VARIANCE REQUEST NO. 45 – LEE MALLOY – CONSTRUCT BOAT AND RV STORAGE IN THE GOLDEN ANCHOR SUBDIVISION** – Mayor Babb stated that Lee Malloy withdrew his Variance request.

**ITEM 6F – SCHOOL SECURITY** – Attorney Frost stated that with the recent school shooting there is concern about our kids and grandkids. Logan poses a greater threat with all classes in one location compared to bigger cities. Attorney Frost contacted Chief Paris for the cost of hiring a police officer. He would like to place an officer on duty at the school. He is requesting that the Village consider hiring a fifth officer and pay half of the salary and the school pay the other half with a signed memorandum of understanding. Attorney Frost stated that there has been no mention to the Logan School about the officer and would like to meet further with Officer Paris for a presentation to the Superintendent.

Officer Paris stated that he feels it is a great concept and can use a fifth officer. He has worked with the school on a committee that has taken steps in changing the mindset concerning safety. Officer Paris stated that an additional officers would cost seventy eight thousand dollars (\$78,000.00) not including a vehicle.

Councilmember Osborn stated that the Village would need to look at the budget.

Mayor Babb stated that the Village would need final numbers in order to look at the budget.

Councilmember Shivers stated that he likes the idea if the Village budget can handle it.

Mayor Babb requested a volunteer from the Council to represent the Village and meet with Attorney Frost and Chief Paris. Councilmember Shivers volunteered to represent the Council.

**ITEM 6G – RESOLUTION NO. 581 – BUDGET ADJUSTMENTS FOR FISCAL YEAR 2017-2018** – Clerk/Treasurer Rachor stated that the following budget adjustments are needed for fiscal year 2017-2018:

- Increase in Fire Protection Funds.
- The under budgeted amount of the interest amount for the Fire Department New Mexico Finance Authority equipment loan.
- The increase in revenue in Law Enforcement funds for a Plateau Grant, reimbursement from Quay County Dispatch for Chief Paris Dispatch Chairman position and increase in donations budgeted.
- Increase for the purchase of the Cemetery Lowering Device.

Upon a motion by Councilmember Osborn and seconded by Councilmember Newton, Council unanimously approved Resolution No. 581 Budget Adjustments for Fiscal Year 2017-2018.

**ITEM 6H – CREATION OF PUBLIC WORKS DIRECTOR POSITION** – Attorney Frost stated that prior Administrator Wallin has always supervised the maintenance staff. Issues have risen recently with who is responsible to whom. Attorney Frost recommended that the Council consider creating the position of Public Works Director and decide how they want to move forward.

**ITEM 6I – SIGNATURE AUTHORITY** – Mayor Babb stated that approval for signature authority is necessary to make the changes on who can sign checks.

Upon a motion by Councilmember Bass and seconded by Councilmember Shivers, Council unanimously approved to remove the signature authority of Trevor Thompson, Russell Feerer, Apolonio Ramirez and add Mayor Babb, Councilmember Osborn, Councilmember Newton, Councilmember Bass and Councilmember Shivers on all Village accounts at the FNB New Mexico Bank.

**ITEM 7A – OLD BUSINESS** – Jerry Hawkins questioned what is not public record. Attorney Frost stated there is a State Statute that covers what is and is not public record. Clerk/Treasurer Rachor stated that you can obtain one online or the Village has a copy available.

**ITEM 8 – MISCELLANEOUS BUSINESS** – Clerk/Treasurer Rachor stated that Fire Chief Stall informed her that the Skeeter Brush Truck was scheduled to be delivered in March. He received word that the manufacturer is unable to order a Dodge chassis because they quit making 2017/2018 models. They are looking into a Ford chassis. Fire Chief Stall does not anticipate the truck will be done by July 1, 2018. He will contact the State Fire Marshals on getting an extension to expend the funds.

**ITEM 9 – ADMINISTRATIVE REPORT** – 1) The Substitution Senate Bill 94 passed both the Senate and House of Representatives and the Governor signed the bill. It will now appear on the November 2018 ballot. 2) The cemetery lowering device has been ordered and should be delivered in the next week. Thanks to the Sons of the Legion for their assistance with this purchase. 3) We have purchased 2 new zero turn mowers for use at the cemetery and the parks. 4) We are looking at purchasing a new concrete saw for sewer and street department. 5) Versatile has completed the work on Aztec Street, which finalizes the NMDOT Street Coop Project. We are in the process of applying for the 2018/2019 funds. 6) The needed repairs to the Police Department roof are complete. 7) The Streets Department continues to remove sand and grass from curbs throughout the Village. 8) Work continues on the Highway 54 bridge project. 9) We continue to advertise for a part time clerical position. 10) We have met with Daniel Zamora, Quay county GIS Tech, and we are working to update village boundary lines. 11) Duke Kirkland was here on Friday. He installed a new pump, motor and poly pipe. As soon as Duke brings the well cover, Calvin will tie in the plumbing and Fought Mechanical will complete the electrical. 12) The Collection Center capacitor is burned up that runs the box balers and compactors. Fought Mechanical has removed the capacitor box to send in for repair or replacement. The Collection Center is operating with dumpsters and hauling off with the Trash Truck to Tucumcari. Calvin has a backup plan set up with RDM Waste if the Trash Truck fails. 13) The Variance Request from Lee Malloy was withdrawn.

**ITEM 10** – Announcement of the next regular meeting on Tuesday, April 10, 2018 at 4:30 p.m. at the Logan Civic Center, 901 Martinez St.

**ITEM 11 - EXECUTIVE SESSION PURSUANT TO 10-15-1 (H)(2) NMSA 1978 LIMITED PERSONNEL MATTERS – INDIVIDUAL PERSONNEL MATTERS** - Upon a motion by Councilmember Osborn and seconded by Councilmember Newton, Council unanimously agreed to go into executive session.

ROLL CALL:	Mayor Babb	Yes
	Councilmember Newton	Yes
	Councilmember Osborn	Yes
	Councilmember Bass	Yes
	Councilmember Shivers	Yes

**ITEM 12 – RETURN TO OPEN MEETING –**

ROLL CALL:	Mayor Babb	Yes
	Councilmember Newton	Yes
	Councilmember Osborn	Yes
	Councilmember Bass	Yes
	Councilmember Shivers	Yes

The only item discussed in executive session was individual personnel matters and attorney-client privilege.

Upon a motion by Councilmember Osborn and seconded by Councilmember Bass, Council unanimously approved to hire Michael Olivas at

\$16.01 per hour and after completion of the academy increase to \$17.76 per hour.

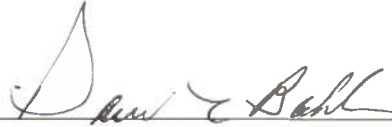
Upon a motion by Councilmember Bass and seconded by Councilmember Shivers, Council unanimously approved to not hire Trevor Thompson.

**ITEM 13** - Upon a motion by Councilmember Newton and seconded by Councilmember Osborn, the meeting was adjourned.

**ATTEST:**



Rosalie Rachor  
Clerk/Treasurer



David Babb  
Mayor