

**MINUTES
LOGAN VILLAGE COUNCIL
MEETING IN REGULAR SESSION
September 14, 2021**

The September 14, 2021, regular meeting of the Village of Logan Council was convened at 4:30 p.m. at the Village Office.

COUNCIL MEMBERS

PRESENT:	Mayor Babb	Present
	Councilmember Newton	Present
	Councilmember Osborn	Present
	Councilmember Bass	Present
	Councilmember Shivers	Present

VILLAGE EMPLOYEES

PRESENT:	Scott Parnell, Administrator
	Rosalie Rachor, Clerk/Treasurer
	Rodney Paris, Police Chief

VISITORS PRESENT: Tom Humble

Mayor Babb called the meeting to order and presided during the meeting.

ITEM 1 – AGENDA – Upon a motion by Councilmember Newton seconded by Councilmember Bass, Council unanimously approved the agenda.

ITEM 2 – APPROVAL OF MINUTES – Upon a motion by Councilmember Bass and seconded by Councilmember Shivers, Council unanimously approved the regular meeting minutes of August 10, 2021, and special meeting minutes of August 25, 2021.

ITEM 3 - APPROVAL OF ACCOUNTS PAYABLE/FINANCIAL REPORT – Upon a motion by Councilmember Bass and seconded by Councilmember Newton, Council unanimously approved the accounts payable and financial report.

ITEM 4 – APPROVAL OF DEPARTMENTAL REPORTS – Upon a motion by Councilmember Osborn and seconded by Councilmember Newton, Council unanimously approved the Departmental Reports.

ITEM 5 – ISSUES ADDRESSED TO COUNCIL FROM CITIZENS – None

ITEM 6A – RESOLUTION NO. 649 – A RESOLUTION ADOPTING AN INFRASTRUCTURE CAPITAL IMPROVEMENT PLAN (ICIP) – Administrator Parnell presented the ICIP Plan for fiscal years 2023-2027. The plan has been reprioritized from the prior year. The Village priorities are 1. Road Rehabilitation 2. Sewer System Improvements 3. Bike and Walking Trail 4. Purchase of Heavy Equipment.

Mayor Babb opened the meeting to public comments.

Councilmember Osborn questioned if the Village received funding for roads through the New Mexico Department of Transportation. Administrator Parnell stated that the Village did not receive funding.

Mayor Babb closed the meeting to public comments.

Upon a motion by Councilmember Bass and seconded by Councilmember Osborn, Council unanimously approved Resolution No. 649 adopting the Infrastructure Capital Improvement Plan (ICIP) – 2023-2027.

ITEM 6B - RESOLUTION NO. 650 – A RESOLUTION ADOPTING A SENIOR CITIZENS INFRASTRUCTURE CAPITAL IMPROVEMENT PLAN (ICIP) – Administrator Parnell presented the Senior Citizens ICIP plan that was prepared by Clara Rey. The plan has been reprioritized from the prior year. The Senior Citizens priorities are 1. Walk in Freezer 2. Electrical Upgrade 3. Roof Replacement 4. Replace Plumbing 5. Renovations-Including Ceiling Tiles/Painting

Mayor Babb opened the meeting to public comments. None were received.
Mayor Babb closed the meeting to public comments.

Upon a motion by Councilmember Bass and seconded by Councilmember Newton, Council unanimously approved Resolution No. 650 adopting the Senior Citizens Infrastructure Capital Improvement Plan (ICIP) 2023-2027.

ITEM 6C – RESOLUTION NO. 651 - BUDGET ADJUSTMENT RESOLUTION FOR FISCAL YEAR ENDING JUNE 30, 2022 – Clerk/Treasurer Rachor stated that the budget adjustments will increase the General Fund revenues for the reimbursement from Senior Citizens Fund for uncollected grant funds prior to the close of fiscal year ending June 30, 2021. Fire Department funds will decrease in revenues, expenditures and transfer out for the decrease in State Fire Allotment funds and intercept loan funds. EMS Fund will decrease in revenues and expenditures for the decrease in grant funds. Municipal Street Fund will increase expenditures for the improvements to South Shore Drive. Debt Service Fund will decrease transfer in and decrease expenditures for the decrease in intercept loan funds. Capital Outlay Fund will increase expenditures for the additional Smith Tank disinfectant.

Upon a motion by Councilmember Bass and seconded by Councilmember Shivers, Council unanimously approved Resolution No. 651 budget adjustments for Fiscal Year 2021-2022.

ITEM 7A – OLD BUSINESS – RADIAL READ METERS – WATER SYSTEM IMPROVEMENTS – CAPITAL OUTLAY FUNDS – Administrator Parnell stated that he would like to send out a request for proposals to vendors for the purchase of radial read meters. The purchase will utilize the capital outlay funds received for water system improvements. The last quote received was for two hundred thousand dollars (\$200,00.00). The purchase will allow

for an automatic read with the software, laptop, and meter installation. The consensus of the Council was to move forward with the purchase.

Councilmember Osborn questioned where we stand with water certification testing for Lonnie Banister. Administrator Parnell stated that he should be scheduled for October.

Councilmember Osborn questioned if there is money in the budget for the purchase of a sound system for the Council meeting. She stated that it is difficult to hear when the heating and cooling system is running. Administrator Parnell stated that he would check with a company in Clovis. She also would like to know if the equipment is available to utilize the TV for the presentation of the council packet. Chief Paris stated that the connection was in and ready for use.

ITEM 8 – MISCELLANEOUS BUSINESS – None

ITEM 9 – ADMINISTRATIVE REPORT – 1) SAMBA Drivers all clear. 2) Logan Health Clinic will be without a full-time Nurse Practitioner until the end of September when a replacement can be hired. Until such time Dr. Dell Wills and Dr. Ken Willis will fill in to provide coverage. 3) Labor Day Street Dance was a success for the Logan Chamber of Commerce with an estimated 450 people through the gates. 4) At the time of this Administrators Report on September 7, 2021, I have no update regarding Ute Lake Ranch / Brookfield Properties Water Crossing. Last contact with PID # 2 representatives was almost three (3) months ago via a phone call on 22, June.

ITEM 10 – Announcement of the next regular meeting on Tuesday, October 12, 2021, at 4:30 p.m. at the Village Governing Body Meeting Room, 108A US Highway 54.


ITEM 11 – ADJOURNMENT - Upon a motion by Councilmember Newton and seconded by Councilmember Bass, Council unanimously approved to adjourn the meeting.

ATTEST:


Rosalie Rachor

Clerk/Treasurer




David Babb
Mayor