

**MINUTES
LOGAN VILLAGE COUNCIL
MEETING IN SPECIAL SESSION
SEPTEMBER 26, 2022**

The September 19, 2022, special meeting of the Village of Logan Council was convened at 5:00 p.m. at the Village office.

COUNCILMEMBERS

PRESENT:	Mayor Babb	Present
	Councilmember Osborn	Present
	Councilmember Bass	Present
	Councilmember Shivers	Present
	Councilmember Courtney	Present

VILLAGE EMPLOYEES

PRESENT:	Scott Parnell, Village Administrator
	Rosalie Rachor, Clerk/Treasurer
	Rodney Paris, Police Chief

VISITORS PRESENT:	Rex Stall
	Justin LeBlanc

Mayor Babb called the meeting to order and presided during the meeting.

ITEM 1 - AGENDA – Upon a motion by Councilmember Bass and seconded by Councilmember Shivers, the agenda was approved.

ITEM 2 – EXECUTIVE SESSION PURSUANT TO SECTION 10-15-1 (H)(2) AND (H)(7) NMSA, 1978 REGARDING LIMITED PERSONNEL MATTERS/INDIVIDUAL PERSONNEL MATTERS AND POTENTIAL LITIGATION – Upon a motion by Councilmember Osborn and seconded by Councilmember Bass, Council unanimously agreed to go into executive session.

ROLL CALL:	Mayor Babb	Yes
	Councilmember Osborn	Yes
	Councilmember Bass	Yes
	Councilmember Shivers	Yes
	Councilmember Courtney	Yes

ITEM 3 - RETURN TO OPEN MEETING – Upon a motion by Councilmember Osborn and seconded by Councilmember Courtney, Council unanimously returned to open meeting.

ROLL CALL:	Mayor Babb	Yes
	Councilmember Osborn	Yes
	Councilmember Bass	Yes
	Councilmember Shivers	Yes
	Councilmember Courtney	Yes

The only item discussed in executive session was limited personnel matters and potential litigation.

ITEM 4 – LAW ENFORCEMENT GRANT AGREEMENT – APPROPRIATION NUMBER 22-ZG1016-16 – Chief Paris stated that the grant received was in the amount of two hundred, sixty-two thousand, five hundred dollars (\$262,500.00) over a three (3) year period. Any amount not expended in each of the three (3) years will be returned to the State of New Mexico, Department of Administration as per the agreement. Chief Paris stated that he is waiting on receipt of the guidelines for expenditure of the funds. He will bring back a final plan to the Council for approval.

Upon a motion by Councilmember Courtney and seconded by Councilmember Shivers, Council unanimously approved the Law Enforcement Grant Agreement, Appropriation Number 22-ZG1016-16.

ITEM 5 – NV5 ENGINEERING PROJECTS STATUS UPDATE – Administrator Parnell sent the following report to the Council prior to the meeting and asked if there was any further comments or questions from the Council:

Water & Wastewater System Improvements

NV5 is preparing the preliminary plan set, engineer's estimate, specifications, and contract documents for the Village's review. The scope of work for this project is to build a co-mingling line creating a loop in the south side residential area and installation of a booster station to assist the south side tanks. The preliminary submission was delayed a week at the request of NV5 and will be delivered to the Village by the end of this week. Upon review and comment by the Village, NV5 will move forward with the 100% construction set. NV5 did not include the improvements for the two lift stations or lagoon influent flow meter within this plan set as the funding is not in place (State has not sold bonds yet) at this time, however once funding is secured, NV5 can amend the plan set to include the lift station renovations and installation of the lagoon flow meter.

Canadian River Crossing

NV5 is assisting the Village to submit a NMFA Planning Grant. This planning grant if secured will provide full funding to perform a Preliminary Engineering Report to evaluate and recommend a design for the river crossing. Once the PER is complete, this will check the State's funding box and open the way for the Village to obtain Water Trust Board/Capital Outlay, USDA and other State and federal grant funding for design and construction of the new water transmission line under the Canadian River. The grant application will be compiled by NV5 and submitted to the Village by the end of this week for review and submission into the State's on-line system.

Harding Well Evaluation

A scoping call was conducted for the Harding Well. As a result of this meeting NV5 is to evaluate the Harding well completion reports, water quality chemistry and perform a site visit to obtain static and dynamic water levels. Concurrently, a scope of work and budget was formulated for the Village to include in other federal funding for a new well in the area of the Canadian River Crossing that will serve as a potential primary water source for the south side. The Harding well completion report was provided to NV5 and copy of the Synthetic Organic Compounds (SOC) water quality results were also provided. Upon submission by the Village of the annual water quality sampling results for Harding well, the NV5 hydrologists will recommend a few on-site field tests to evaluate if the well can be rehabilitated without having to consider relocation of the well, accessing the aquifer at a different depth or potentially another aquifer. NV5 will provide a fee for this field work by the end of next week and scheduling of the on-site field tests can be scheduled thereafter.


As a recap, this week I'll get you the plan sets/contract documents for the water improvements, then next week I'll send over the fee for the on-site well investigation and in-between Gil will get you the NMFA planning grant application.

No further comments were stated.

ITEM 6 – SENIOR CITIZENS WALK-IN FREEZER UPDATE ~ Administrator Parnell stated that Claiborne Refrigeration came out for service on the freezer. Mayor Babb stated that the freezer is beyond repair and does not want to keep pouring money into it. Administrator Parnell stated that Clara Rey, Contracted Program Director has applied for emergency funding for the replacement of the freezer. Administrator Parnell has submitted an insurance claim.


ITEM 7 - ADJOURNMENT – Upon a motion by Councilmember Osborn and seconded by Councilmember Shivers, the meeting was adjourned.

ATTEST:



Rosalie Rachor
Clerk/Treasurer





David Babb
Mayor