

**MINUTES
LOGAN VILLAGE COUNCIL
MEETING IN REGULAR SESSION
OCTOBER 11, 2022**

The October 11, 2022, regular meeting of the Village of Logan Council was convened at 4:30 p.m. at the Village Office.

COUNCIL MEMBERS

PRESENT:	Mayor Babb	Present
	Councilmember Osborn	Present
	Councilmember Bass	Present
	Councilmember Shivers	Present
	Councilmember Courtney	Present

VILLAGE EMPLOYEES

PRESENT:	Scott Parnell, Administrator
	Rosalie Rachor, Clerk/Treasurer
	Rodney Paris, Police Chief

VISITORS PRESENT:	Shaun Slate	Erica Shields
	Terry Fisk	George Ervin
	Annette Shivers	Ed Kirkmeyer
	Lupe Lacy	Janice Cross
	Kerry Cross	Loralei Sanchez

Mayor Babb called the meeting to order and presided during the meeting.

ITEM 1 – AGENDA – Upon a motion by Councilmember Courtney seconded by Councilmember Shivers, Council unanimously approved the agenda.

ITEM 2 – APPROVAL OF MINUTES – Upon a motion by Councilmember Osborn and seconded by Councilmember Bass, Council unanimously approved the regular meeting minutes of September 13, 2022, special meeting minutes of September 19, 2022 and September 26, 2022.

ITEM 3 - APPROVAL OF ACCOUNTS PAYABLE/FINANCIAL REPORT – Councilmember Osborn questioned the payment of grinder pump rebuilds in comparison to the Village staff rebuilding the pumps. Administrator Parnell stated that the grinder pumps are being rebuilt for nine hundred dollars (\$900.00) to one thousand dollars (\$1,000.00) and is cheaper than what staff can rebuild them for.

Upon a motion by Councilmember Bass and seconded by Councilmember Courtney, Council unanimously approved the accounts payable and financial report.

ITEM 4 – APPROVAL OF DEPARTMENTAL REPORTS – Upon a motion by Councilmember Osborn and seconded by Councilmember Shivers, Council unanimously approved the Departmental Reports.

ITEM 5 – ISSUES ADDRESSED TO COUNCIL FROM CITIZENS – None

ITEM 6A – RESOLUTION NO. 671 – A RESOLUTION AUTHORIZING AND APPROVING SUBMISSION OF A COMPLETED APPLICATION FOR FINANCIAL ASSISTANCE AND PROJECT APPROVAL TO THE NEW MEXICO FINANCE AUTHORITY – Administrator Parnell stated that the grant application will be compiled by NV5 and submitted to the Village for submission. The grant will provide full funding to perform a Preliminary Engineering Report to evaluate and recommend a design for the river crossing

Upon a motion by Councilmember Bass and seconded by Councilmember Osborn, Council unanimously approved Resolution No. 671.

ITEM 6B – RESOLUTION NO. 672 – A RESOLUTION OF THE VILLAGE OF LOGAN, NEW MEXICO AMENDING THE BUDGET OF THE VILLAGE OF LOGAN FOR THE FISCAL YEAR ENDING JUNE 30, 2023 – Clerk/Treasurer Rachor stated that the budget will be adjusted in the EMS Fund to increase revenues and expenditures for the increase in EMS Fund Act Grant and receipt of a Trauma Grant. Municipal Street Fund will increase revenues and expenditures for the receipt of New Mexico Department of Transportation - Transportation Project Fund, Local Government Road Fund grants and local matching funds. Ambulance Fund will increase expenditures for additional added expenditures.

Upon a motion by Councilmember Osborn and seconded by Councilmember Shivers, Council unanimously approved Resolution No. 672.

ITEM 6C – CONSIDERATION OF EASEMENT AGREEMENT BETWEEN ESTES D. SHIVERS AND ANNETTE M. SHIVERS AND THE VILLAGE OF LOGAN – Councilmember Shivers stated that he would abstain from any action as a Councilmember due to his presentation of the easement and a conflict of interest. Mr. Shivers presented the easement allowing the Village of Logan to utilize sixteen (16) feet of the north boundary for sewer line installation. In turn, the Village of Logan, owner of the Village easement located north of 1013 Lake Road, will allow property owners to utilize the easement for driveway/yard use.

Motion was made by Councilmember Osborn and seconded by Councilmember Courtney to approve the Easement Agreement between Estes D. Shivers and Annette M. Shivers and the Village of Logan.

Roll call was taken:

Councilmember Osborn	Yes
Councilmember Bass	Yes
Councilmember Courtney	Yes
Councilmember Shivers	Abstained from Voting

ITEM 6D – NEW MEXICO DEPARTMENT OF TRANSPORTATION – TRANSPORTATION PROJECT FUND AND LOCAL GOVERNMENT ROAD FUND – APPROVAL OF PROJECT PLAN – Administrator Parnell stated that the New Mexico Department of Transportation (NMDOT) – Transportation Project Funds and Local Government Road Funds have been secured with the grant agreements. The total project cost will be two hundred, ninety thousand, seven hundred, thirty-one dollars and forty-four cents (\$290,731.44). He presented a plan from Larry Parker with Desert West, LLC which includes cleaning all street of debris, cleaning out potholes of all loose material, and patching of irregular potholes.

Councilmember Bass stated that the Village approached the NMDOT about concreting the intersection where there is high semi-truck traffic. They did not agree to pay for it.

Councilmember Courtney questioned how long this material will hold up. Councilmember Osborn questioned if it would hold up longer than the last material installation. Councilmember Shivers stated that it will be difficult to hold up with the current truck traffic. The consensus of the Council was to move forward with the plans with the understanding it will not be a lifetime fix.

Upon a motion by Councilmember Courtney and seconded by Councilmember Shivers, Council unanimously approved the project plan presented by Larry Parker of Desert West, LLC for the New Mexico Department of Transportation – Transportation Project Fund and Local Government Road Fund.

ITEM 6E – CONSIDERATION OF MONEY TRANSFER TO ANOTHER BANK – Administrator Parnell stated that he did not have a proposal as of the afternoon. Cooper Glover arrived after the meeting proceeded and gave his presentation after Item 9 of the agenda. Mr. Glover with Citizens Bank gave a presentation of what his bank has to offer the Village of Logan. He stated that he would be honored to handle the Village's money and that Administrator Parnell and Clerk/Treasurer Rachor are very knowledgeable of the Village's needs. He stated that he could offer an account with no fees and no interest earned. There would be no minimum balance on the MVD Sweep Account or the EMS Billing Account. The investments would be paid to scale and no requirement to move over current investments. He stated that they do not have remote deposit and still working on the details.

ITEM 7 – OLD BUSINESS – Councilmember Osborn stated that after last meeting and a missed motion on the minutes and being approved, she took it upon herself to review past Council Packets. She questioned in the regular meeting of August 9, 2022 on the accounts payable, there was a payment to RDM Waste, Inc. of five hundred, seventy-four dollars and twenty-seven cents (\$527.27) for a roll off dumpster to Ute Lake Hideaway and wanted to know what it was for. Administrator Parnell stated that it was a community clean up project from winds. He agreed to work with them on the clean up and pay for the roll off.

ITEM 8 – MISCELLANEOUS BUSINESS – Councilmember Bass stated that he appreciated the employees and visitors showing up to the meeting.

Councilmember Courtney questioned why there was not a Fire/EMS report. Fire Chief Stall and EMS Director LeBlanc had agreed to present one at the regular meeting in October. Chief Paris stated that Justin (EMS Director LeBlanc) was planning on showing up but was called out.

ITEM 9 – ADMINISTRATIVE REPORT – 1) I will be registering for Water Operator Certification Class as soon as registration opens in November or December for a January 23rd thru 26th of 2023 class. 2) NV5 Engineering Update: Harding Well Rehabilitation/New Well Project. We have a rehabilitation itemized estimate. \$73,944.08. 3) NV5 Engineering Update: Village of Logan Water System Improvements. Booster pump and comingle water line. \$365,274.00 4) Purchase of used Backhoe. These are preliminary quotes I will go back to each vendor and request finals. Case: 2012 \$70,000.00, Caterpillar 2018 \$77,305.79 with Warranty of 24 months on powertrain and hydraulic, John Deere: 2019 \$71,690.00 with warranty to April of 2024 on powertrain and hydraulic. 5) Logan Senior Center no update as of today. 6) Canadian River Crossing all Planning Grant Submittals are complete.

ITEM 10 – Announcement of the next regular meeting on Tuesday, November 15, 2022, at 4:30 p.m. at the Village Governing Body Meeting Room, 108A US Highway 54.

ITEM 11 – EXECUTIVE SESSION PURSUANT TO NMSA 1978, SECTION 10-15-1 (H)(2) REGARDING LIMITED PERSONNEL MATTERS – 1) HIRING OF POLICE OFFICER 2) SEWER AND WATER PERSONNEL - Upon a motion by Councilmember Osborn and seconded by Councilmember Bass, Council unanimously agreed to go into executive session at 6:10 p.m.

ROLL CALL:	Mayor Babb	Yes
	Councilmember Osborn	Yes
	Councilmember Bass	Yes
	Councilmember Shivers	Yes
	Councilmember Courtney	Yes

ITEM 12 - RETURN TO OPEN MEETING – Upon a motion by Councilmember Osborn and seconded by Councilmember Shivers, Council unanimously returned to open meeting at 7:13 p.m.

ROLL CALL:	Mayor Babb	Yes
	Councilmember Osborn	Yes
	Councilmember Bass	Yes
	Councilmember Shivers	Yes
	Councilmember Courtney	Yes

The only item discussed in executive session was limited personnel matters.

Upon a motion by Councilmember Courtney and seconded by Councilmember Osborn, Council unanimously approved to hire Santos Saenz at \$18.00 per hour with a \$1.00 per hour increase upon completing the Law Enforcement Academy to include the hiring incentive relocation bonus of

\$3,000.00. Offer is contingent upon any necessary Academy testing being passed.

ITEM 13 – ADJOURNMENT - Upon a motion by Councilmember Osborn and seconded by Councilmember Shivers, Council unanimously approved to adjourn the meeting.

ATTEST:



Rosalie Rachor
Clerk/Treasurer



David Babb
Mayor