

**MINUTES  
LOGAN VILLAGE COUNCIL  
MEETING IN REGULAR SESSION  
October 13, 2020**

The October 13, 2020 regular meeting of the Village of Logan Council was convened at 4:30 p.m. at the Village Office via public and conference call to the public.

**COUNCIL MEMBERS**

<b>PRESENT:</b>	Mayor Babb	Present
	Councilmember Newton	Present
	Councilmember Osborn	Present
	Councilmember Bass	Present
	Councilmember Shivers	Present

**VILLAGE EMPLOYEES**

<b>PRESENT:</b>	Scott Parnell, Administrator
	Rosalie Rachor, Clerk/Treasurer
	Rodney Paris, Police Chief

<b>VISITORS PRESENT:</b>	Lupe Lacy	Dr. Ed Cazzola
	George Ervin	Ed Kirkmeyer
	Brenda Babb	Rex Stall

Mayor Babb called the meeting to order and presided during the meeting.

**ITEM 1 – AGENDA** – Upon a motion by Councilmember Newton seconded by Councilmember Osborn, Council unanimously approved the agenda.

**ITEM 2 – APPROVAL OF MINUTES** – Upon a motion by Councilmember Osborn and seconded by Councilmember Bass, Council unanimously approved the regular meeting minutes of September 15, 2020.

**ITEM 3 - APPROVAL OF ACCOUNTS PAYABLE/FINANCIAL REPORT** – Upon a motion by Councilmember Bass and seconded by Councilmember Newton, Council unanimously approved the accounts payable and financial report.

**ITEM 4 – APPROVAL OF DEPARTMENTAL REPORTS** – Upon a motion by Councilmember Osborn and seconded by Councilmember Shivers, Council unanimously approved the Departmental Reports.

**ITEM 5 – ISSUES ADDRESSED TO COUNCIL FROM CITIZENS** – None

**ITEM 6A – POLICE DEPARTMENT – NEW VEHICLE – CONSIDERATION OF PURCHASE** – Chief Paris stated that there has been increased concerns and viability in the 2013 Dodge Charger unit and the need to move forward with the purchase of a new vehicle. There is an increase in the base price of the Ford Interceptor and the Ford super crew pick up can be

purchased for less money. The purchase price will be fifty four thousand, seven hundred, twenty one dollars and seventy eight cents (\$54,721.78), with five thousand dollars (\$5,000.00) down and four (4) yearly payments of thirteen thousand, three hundred, ninety six dollars and twenty-five cents (\$13,396.25) through KS State Bank financing. The consensus of the Council was to move forward with the purchase.

**ITEM 6B – MUNICODE PRESENTATION – CONSIDERATION OF PURCHASE** – Mayor Babb stated that this is an opportunity for new codification on all ordinances, update the website and provide transparency to the public.

Upon a motion by Councilmember Osborn and seconded by Councilmember Newton, Council unanimously approved the purchase through Municode for codification and website redesign.

**ITEM 6C – CERTIFICATION OF PHYSICAL INVENTORY OF CAPITAL ASSETS FOR FISCAL YEAR ENDING JUNE 30, 2020** – Clerk/Treasurer Rachor presented the Council with the physical inventory of capital assets and stated the new purchases for fiscal year ending June 30, 2020.

Upon a motion by Councilmember Osborn and seconded by Councilmember Bass, Council unanimously certified the Physical Inventory of Capital Assets for Fiscal Year Ending June 30, 2020 as presented.

**ITEM 7 – OLD BUSINESS** – Mayor Babb stated that Dr. Cazzola, Brenda Babb, EMS Director and Rex Stall, Fire Chief, Administrator Parnell, and Clerk/Treasurer Rachor met to discuss the EMS Volunteers compensation and funding. EMS Personnel will be discussed in executive session.

**ITEM 8 – MISCELLANEOUS BUSINESS** – None

**ITEM 9 – ADMINISTRATIVE REPORT** – 1) Smith Well / Tank substantial completion date of September 23. All testing complete and will be in distribution immediately following our next meter read on October 21. 2) Paving project is complete, consisting of 26 streets and 2 intersections totaling 9 plus miles. 3) Chris Lucero work status is unchanged; he is still unable to return to full duty. 4) Bridge dedication is on Saturday October 31, at 10:00 a.m. We will be recreating the photograph of the bridge dedication from June 12, 1954. 5) I will be attending the quarterly EPCOG meeting in Clovis Wednesday October 14. I am anticipating an update on Capital Outlay funds applied for in ICIP, with water and heavy equipment being my main priorities during the application process. 6) I have begun to price rangehoods for the Civic Center that will fit over the 54-inch range. 7) We will start the interview process Thursday, October 15, for the Consumer Coordinator position at the Logan Senior Center. 8) SAMBA Drivers all clear.

**ITEM 10** – Announcement of the next regular meeting on Tuesday, November 10, 2020 at 4:30 p.m. at the Village Governing Body Meeting Room, 108A US Highway 54.

**ITEM 11 – EXECUTIVE SESSION – PURSUANT TO 10-15-1 (H)(2) NMSA 1978 REGARDING LIMITED PERSONNEL MATTERS – 1) ADMINISTRATOR EVALUATION 2) EMS PERSONNEL**

Upon a motion by Councilmember Osborn and seconded by Councilmember Newton, Council unanimously agreed to go into executive session.

ROLL CALL:	Mayor Babb	Yes
	Councilmember Newton	Yes
	Councilmember Osborn	Yes
	Councilmember Bass	Yes
	Councilmember Shivers	Yes

**ITEM 12 – RETURN TO OPEN MEETING –**

ROLL CALL:	Mayor Babb	Yes
	Councilmember Newton	Yes
	Councilmember Osborn	Yes
	Councilmember Bass	Yes
	Councilmember Shivers	Yes

The only item discussed in executive session were limited personnel matters.

Upon a motion by Councilmember Osborn and seconded by Councilmember Newton, Council unanimously approved to increase the salary of Administrator Parnell by 4%.

Upon a motion by Councilmember Bass and seconded by Councilmember Osborn, Council unanimously approved to pay Brenda Babb as EMS Billing Director at \$15.00 per hour as needed.

**ITEM 13 – ADJOURNMENT** - Upon a motion by Councilmember Newton and seconded by Councilmember Bass, Council unanimously approved to adjourn the meeting.



ATTEST:

*Rosalie Rachor*

Rosalie Rachor  
Clerk/Treasurer

*David Babb*

David Babb  
Mayor