

**MINUTES  
LOGAN VILLAGE COUNCIL  
MEETING IN REGULAR SESSION  
MARCH 14, 2023**

The March 14, 2023, regular meeting of the Village of Logan Council was convened at 4:30 p.m. at the Village Office.

**COUNCIL MEMBERS**

<b>PRESENT:</b>	Mayor Babb	Present
	Councilmember Osborn	Present
	Councilmember Bass	Present
	Councilmember Shivers	Present
	Councilmember Courtney	Present

**VILLAGE EMPLOYEES**

<b>PRESENT:</b>	Rodney Paris, Administrator
	Rosalie Rachor, Clerk/Treasurer

<b>VISITORS PRESENT:</b>	Erica Shields	Shaun Slate
	Pat Casson	Loralei Sanchez
	Lupe Lacy	Wesley Cox
	Justin LeBlanc	Richard Fankhauser
	Carol Fankhauser	

Mayor Babb called the meeting to order and presided during the meeting.

**ITEM 1 – AGENDA** – Upon a motion by Councilmember Bass seconded by Councilmember Courtney, Council unanimously approved the agenda.

**ITEM 2 – APPROVAL OF MINUTES** – Upon a motion by Councilmember Bass and seconded by Councilmember Osborn, Council unanimously approved the regular meeting minutes of February 14, 2023, special meeting minutes of February 16, 2023 and February 27, 2023.

**ITEM 3 - APPROVAL OF ACCOUNTS PAYABLE/FINANCIAL REPORT** – Upon a motion by Councilmember Osborn and seconded by Councilmember Shivers, Council unanimously approved the accounts payable and financial report.

**ITEM 4 – APPROVAL OF DEPARTMENTAL REPORTS** – Upon a motion by Councilmember Bass and seconded by Councilmember Courtney, Council unanimously approved the Departmental Reports.

**ITEM 5 – ISSUES ADDRESSED TO COUNCIL FROM CITIZENS** – None

**ITEM 6A – RESOLUTION NO. 677 – A RESOLUTION OF SPONSORSHIP FOR A TRANSPORTATION PROJECT FUND AND PROJECT MATCH COMMITMENT FOR ROADWAY IMPROVEMENTS IN LOGAN, NEW MEXICO** – Administrator Paris stated that the Village of Logan applied to the New Mexico Department of Transportation for Fiscal Year 2024 Transportation Project Funds. The total cost is seven hundred, seventy-four thousand, and forty-eight dollars (\$774,048.00). The Village of Logan will commit to the five percent (5%) match or thirty-eight thousand, seven hundred and two dollars (\$38,702.00). The project will chip seal the remaining streets not included in FY23 to include the South Side.

Upon a motion by Councilmember Bass and seconded by Councilmember Osborn, Council unanimously approved Resolution No. 677.

**ITEM 6B – PURCHASE OF POLICE VEHICLE** – Officer Shaun Slate presented to the Council a request to purchase a new 2022 Ford Expedition vehicle for the Police Department. If the department waits for the next fiscal year to purchase a vehicle there will be a two (2) year wait. The purchase price is forty-six thousand, four hundred and ninety dollars (\$46,490.00). The amount will be financed through KS State Bank for four (4) yearly payments of twelve thousand, eight hundred, sixty-nine dollars and twenty-eight cents (\$12,869.28). The first payment and the payoff of the current 2019 Ford truck loan will be paid in fiscal year 2024. The increase in Law Enforcement Protection funds to ninety-eight thousand dollars (\$98,000.00) more than covers both expenses.

Upon a motion by Councilmember Osborn and seconded by Councilmember Shivers, Council unanimously approved the purchase of the 2022 Ford Expedition for the Police Department.

**ITEM 6C – RURAL PRIMARY HEALTH CARE ACT (RPHCA) – HEALTH CLINIC FUNDING UPDATE** – Administrator Paris stated that the day before he began his new position, he was tasked with the Rural Primary Health Care Act (RPHCA) request for proposal (RFP) being due March 6, 2023. Vickie Gutierrez with Presbyterian Healthcare Services (PMS) found the RFP online. The deadline was extended to March 23, 2023. The Village submitted the needed information to Mrs. Gutierrez. All to receive notice that the RFP was cancelled until further notice. Administrator Paris commended Clerk/Treasurer Rachor for her help.

**ITEM 6D – HARDING COUNTY – SOLID WASTE AGREEMENT** – Council unanimously approved the agreement for fiscal year 2023-2024 between the Village of Logan and Harding County for \$4,200.00 per year for solid waste fees for Harding County residents that live near Logan.

Upon a motion by Councilmember Bass and seconded by Councilmember Courtney, Council unanimously approved the Harding County Solid Waste Agreement for fiscal year 2023-2024.

**ITEM 6E – SIGNATURE AUTHORITY** – Clerk/Treasurer Rachor requested that the Council grant Rodney Paris signatory authority for all documents for the Village of Logan.

Upon a motion by Councilmember Courtney and seconded by Councilmember Bass, Council unanimously approved signatory authority to Rodney Paris for the Village of Logan.

**ITEM 6C – BANK SIGNATURE AUTHORITY** – Clerk/Treasurer Rachor requested that the Village change the bank signature authority for the New Mexico Bank & Trust to Mayor David Babb, Councilmember Barry Bass, Councilmember Jai Courtney, Administrator Rodney Paris, Clerk/Treasurer Rosalie Rachor, and Billing Clerk Kim Lubera.

Upon a motion by Councilmember Osborn and seconded by Councilmember Courtney, Council unanimously approved to change the bank signature authority to Mayor David Babb, Councilmember Barry Bass, Councilmember Jai Courtney, Administrator Rodney Paris, Clerk/Treasurer Rosalie Rachor, and Billing Clerk Kim Lubera to all Village accounts with the New Mexico Bank & Trust.

**ITEM 7 – OLD BUSINESS** – None

**ITEM 8 – MISCELLANEOUS BUSINESS** – Clerk/Treasurer Rachor stated that Garrett Baker provided the following statement to reassurance to the Village Council:

“In the wake of the news in the banking industry of several large banks having financial troubles, I thought I would reach out and reassure the Village of Logan that New Mexico Bank & Trust is in good shape financially. In the case that some of the council members have questions on their bank, they can be assured that HTLF has a solid balance sheet, strong liquidity, and we are very diversified in our multitudes of markets. Unlike the banks that have been trending on the front-page news, HTLF is built to withstand this type of Market Volatility and economic headwinds.”

**ITEM 9 ADMINISTRATIVE REPORT** – 1) Still have so much to learn on the systems but feel like we are gaining every day. 2) Met with Village of San Jon Mayor and Wade Lane. Wade will be serving as our Water and Wastewater operator till we can get one trained and tested. 3) Roadway patch material was ordered on March 3<sup>rd</sup> and should be delivered soon. 4) Desert West has scheduled the micro sealing for May 8, 2023. This is pursuant to the NMDOT TPF and Coop funds that were originally scheduled in the fall. 5) Lonnie tested on 03/06/23. 6) Harding well was bailed and gained about 10 feet. This was not as significant as we had hoped. It appears that production may be up, but we cannot tell as the meter is non-functional on the well. 7) Harding had to be shut down due to the chlorine injection port being bad. A temporary fix was used and allowed it to be brought back online till a permanent fix can be put in place. 8) John Deere is back from R&S hydraulics; they did a great job. 9) Lonnie was tasked with making a screen for it to protect the windows in the future. 10) I attended the NERTPO virtual training on 03/06/2023 and it was very informative. 11) Receiving a quote from Resource Wise for radio read meters/collector and program 12) Held staff meeting 03/07/2023. 13) Old cooler was disposed of at the Civic Center.

The replacement will hopefully be available soon. 14) While the floor improvements are part of ICIP plan, would still want to move forward with refinishing, etc. Looking at several additional resources to get this accomplished. 15) Senior Citizens flooring project is moving forward; everyone seems happy with the progress. 16) Having issues with cardboard balers, researching solutions. 17) Applied for COOP funds for FY24 to micro seal 17,283 feet of roadways. This varies from the original plan. This is because of the tight time frame to turn the project application in. This will wrap up all the streets being redone from 6<sup>th</sup> to 1<sup>st</sup> if awarded. The fear in looking at these streets is they will be lost if not sealed soon. 18) A quote is in progress for upgrading the remainder of the email system. This will include the Council and the remainder of the Senior Citizens and Water Department. Should be able to push this out very soon. 19) The disaster well panel is set to be upgraded on the week of 03/13/23 this will allow this to be brought back online, safely. 20) Identified an additional issue with the pit less adaptor. On the disaster well will be coordinating the repair soon. 21) The roof on the 1<sup>st</sup> Street blew off. The disabling of the electrical service forced the closure of the unmetered water station. A quote was in hand and approval to proceed was given. This is for approximately \$12,000.00. This had been an insurance loss in the past but was not repaired. Repairs are 90 days out; we will look at restoring the electrical prior to the repair if it is cost effective. 22) There are revisions to the Lead and Copper Rule and due October of 2024. This will be extremely time-consuming and nearly impossible for us to do based on the initial information. We will see what answers they can provide and determine the next steps.

**ITEM 10 –** Announcement of the next regular meeting on Tuesday, April 11, 2023 at 4:30 p.m. at the Village Governing Body Meeting Room, 108A US Highway 54.

**ITEM 11 – EXECUTIVE SESSION PURSUANT TO NMSA 1978, SECTION 10-15-1 (H)(2) REGARDING LIMITED PERSONNEL MATTERS – 1) POLICE OFFICER POSITION 2) MAINTENANCE POSITIONS -** Upon a motion by Councilmember Osborn and seconded by Councilmember Bass, Council unanimously agreed to go into executive session at 5:45 p.m.

ROLL CALL:	Mayor Babb	Yes
	Councilmember Osborn	Yes
	Councilmember Bass	Yes
	Councilmember Shivers	Yes
	Councilmember Courtney	Yes

**ITEM 12 - RETURN TO OPEN MEETING –** Upon a motion by Councilmember Osborn and seconded by Councilmember Courtney, Council unanimously returned to open meeting at 6:37 p.m.

ROLL CALL:	Mayor Babb	Yes
	Councilmember Osborn	Yes
	Councilmember Bass	Yes
	Councilmember Shivers	Yes
	Councilmember Courtney	Yes

The only item discussed in executive session was limited personnel matters with action taken.

Upon a motion by Councilmember Osborn and seconded by Councilmember Bass, Council unanimously approved the temporary pay increase of \$250.00 per payroll effective March 16, 2023 for senior police officer positions and maintenance positions.

**ITEM 13 – POLICE OFFICER POSITION – SEWER AND WATER POSITION – SEASONAL POSITIONS – APPROVAL TO ADVERTISE** – Administrator Paris requested approval to hire two (2) maintenance positions at forty (40) hours per week and one (1) seasonal office assistant position at ten (10) hours per week. The other full-time position requests were for a police chief/officer position and maintenance position.

Upon a motion by Councilmember Bass and seconded by Councilmember Osborn, Council unanimously approved to advertise for two (2) seasonal maintenance positions, one (1) seasonal office assistant position, full-time police chief/officer position and full-time maintenance position.

**ITEM 14 – ADJOURNMENT** - Upon a motion by Councilmember Osborn and seconded by Councilmember Courtney, Council unanimously approved to adjourn the meeting.

ATTEST:

  
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Rosalie Rachor  
Clerk/Treasurer



  
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David Babb  
Mayor