

**MINUTES
LOGAN VILLAGE COUNCIL
MEETING IN REGULAR SESSION
September 15, 2020**

The September 15, 2020 regular meeting of the Village of Logan Council was convened at 4:30 p.m. at the Village Office via public and conference call to the public.

COUNCIL MEMBERS

PRESENT:	Mayor Babb	Present
	Councilmember Newton	Present
	Councilmember Osborn	Present
	Councilmember Bass	Present
	Councilmember Shivers	Present

VILLAGE EMPLOYEES

PRESENT:	Scott Parnell, Administrator
	Rosalie Rachor, Clerk/Treasurer
	Rodney Paris, Police Chief

VISITORS PRESENT:	Lupe Lacy	Dr. Ed Cazzola
	George Ervin	Ed Kirkmeyer

Mayor Babb called the meeting to order and presided during the meeting.

ITEM 1 – AGENDA – Upon a motion by Councilmember Newton seconded by Councilmember Shivers, Council unanimously approved the agenda.

ITEM 2 – APPROVAL OF MINUTES – Upon a motion by Councilmember Osborn and seconded by Councilmember Shivers, Council unanimously approved the regular meeting minutes of August 11, 2020.

ITEM 3 - APPROVAL OF ACCOUNTS PAYABLE/FINANCIAL REPORT – Upon a motion by Councilmember Osborn and seconded by Councilmember Newton, Council unanimously approved the accounts payable and financial report.

ITEM 4 – APPROVAL OF DEPARTMENTAL REPORTS – Upon a motion by Councilmember Osborn and seconded by Councilmember Shivers, Council unanimously approved the Departmental Reports.

ITEM 5 – ISSUES ADDRESSED TO COUNCIL FROM CITIZENS – None

ITEM 6A – DR. CAZZOLA – COVID-19 – EMS RESPONSE – Dr. Cazzola stated that he has come to the Council asking for help. He is the EMS Director for the Logan Ambulance service for the past ten plus (10+) years. He was born in Logan and has family history here. He stated that the service is headed for trouble with six (6) active volunteers and four (4) that do all the work. Dr. Cazzola stated that he wrote the New Mexico Department of Health for guidance in the event of

exposure to the coronavirus and quarantining until a negative test comes back. He is concerned about the testing process for the EMT's. Currently, it is taking four (4) days to receive the test results. If one (1) or two (2) people are exposed, it takes them out of the team for response. There was a run on a patient that had the coronavirus and the EMT's were exposed and one (1) contracted the virus and was ill and out of service. Dr. Cazzola stated that this disease is not going away and mixing it with the flu season, it will be worse. He stated that after each run, the EMT's decontaminate the ambulance and it is not an easy process and currently is being done for free. He would like to for the Council to increase reimbursement to EMT volunteers and work on getting more volunteers. He stated that the Village needs to stockpile supplies.

Dr. Cazzola stated that he does not know what can be done but made a plea to the Council to help with the EMT's getting tested at the Logan Clinic. He feels that the clinic is for Logan people. EMT's were sent to get a COVID-19 test and denied because they must be a patient of the clinic. He does feel like they had a breakthrough after a visit with Vickie Gutierrez, Administrator for the Presbyterian Healthcare Services that is over the Logan Clinic. A memorandum of understanding will be signed to work with the Logan EMT's.

The consensus of the Council was to setup an executive session at the next regular meeting to discuss compensation for the EMT's.

ITEM 6B – RESOLUTION NO. 632 – A RESOLUTION ADOPTING AN INFRASTRUCTURE CAPITAL IMPROVEMENT PLAN (ICIP) – Administrator Parnell stated that he met with Sandy Chancey with the Eastern Plains Council of Governments (EPCOG) to seek help with the ICIP Plan. The ICIP Plan for the years 2022-2026 has been reprioritized from the prior year. The Village priorities are 1. Purchase of Heavy Equipment 2. Road Rehabilitation 3. Water System Improvements 4. Sewer System Improvements 5. Bike and Walking Trail.

Mayor Babb opened the meeting to public comments. None were received.
Mayor Babb closed the meeting to public comments.

Upon a motion by Councilmember Bass and seconded by Councilmember Shivers, Council unanimously approved Resolution No. 632 adopting the Infrastructure Capital Improvement Plan (ICIP) – 2022-2026.

ITEM 6C - RESOLUTION NO. 633 – A RESOLUTION ADOPTING A SENIOR CITIZENS INFRASTRUCTURE CAPITAL IMPROVEMENT PLAN (ICIP) – Administrator Parnell presented the Senior Citizens ICIP that was prepared by Clara Rey. The priorities and dates were changed and will be adding kitchen equipment next year. The Senior Citizens priorities are 1. Walk in Freezer 2. Replace Plumbing 3. Meal Delivery Vehicle 4. Roof Replacement 5. Replace Flooring 6. Install Lighting at Senior Center.

Mayor Babb opened the meeting to public comments. None were received.
Mayor Babb closed the meeting to public comments.

Upon a motion by Councilmember Osborn and seconded by Councilmember Bass, Council unanimously approved

Resolution No. 633 adopting the Senior Citizens Infrastructure Capital Improvement Plan (ICIP) 2022-2026.

ITEM 6D – RESOLUTION NO. 634 – A RESOLUTION AUTHORIZING THE ASSIGNMENT OF AUTHORIZED OFFICER AND AGENTS – Administrator Parnell stated the Village will enter into an agreement with the New Mexico Environment Department for a Capital Appropriation Project for Water System Improvements in the amount of five hundred and fifty thousand dollars (\$550,000.00). The project will be to plan, design, construct and equip improvements, including a well and a water tank, for the water system. The resolution gives the signature authority for Mayor Babb, Administrator Parnell, and Clerk/Treasurer Rachor.

Upon a motion by Councilmember Newton and seconded by Councilmember Osborn, Council unanimously approved Resolution No. 634 authorizing the assignment of authorized officer and agents.

ITEM 6E – RESOLUTION NO. 635 – BUDGET ADJUSTMENT RESOLUTION FOR FISCAL YEAR 2020-2021 - Clerk/Treasurer Rachor stated that the budget adjustments will increase the transfer in for General Fund for the Senior Citizens Fund over budget of Fiscal Year 2020. EMS Fund will increase revenue and expenditures for the increase of the EMS grant funds. Senior Citizens Fund will increase the transfer out and decrease expenditures for the reimbursement to General Fund for the over budget of Fiscal Year 2020.

Upon a motion by Councilmember Osborn and seconded by Councilmember Newton, Council unanimously approved Resolution No. 635 budget adjustments for Fiscal Year 2020-2021.

ITEM 6F – JOINT POWERS AGREEMENT – UTE RESERVOIR WATER COMMISSION – Administrator Parnell stated that the Joint Powers Agreement (JPA) was approved by the Ute Reservoir Water Commission to present to the Interstate Streams Commission for approval.

Upon a motion by Councilmember Osborn and seconded by Councilmember Shivers, Council unanimously approved the Joint Powers Agreement of the Ute Reservoir Water Commission.

ITEM 7 – OLD BUSINESS – None

ITEM 8 – MISCELLANEOUS BUSINESS – Administrator Parnell stated that he received a quote from Vermeer for the lease purchase of a new Vac-Tron. The one owned by the Village is getting old and in need of an upgrade. Vermeer offered a sixteen thousand-dollar (\$16,000.00) trade in toward the purchase of a new one. He will get the financing options and move forward.

ITEM 9 – ADMINISTRATIVE REPORT – 1) I met with the EPCOG on August 26 to resubmit for capital outlay monies. The items include - Heavy Equipment \$ 400,000 - Roads \$ 250,000 - Wastewater \$ 100,000 (Grinder Pump Repairs). 2) State NMED Sewer Discharge Permit (5-year renewal) and Collection Center Registration (5-year renewal) and Drinking Water Bureau (yearly

renewal) paperwork has been submitted and pending final approval. 3) Pending street repairs (Double Chip Seal) \$181,280.00 cost submittals will be sent to NMDOT for final approval and will begin a contractor search. 4) Logan Senior Citizen Center job posting. Senior Employment Program (SEP) is a contract position with the use of grant monies as a part time position (20 hours per week @ \$9.00 per hour). 5) Civic Center cooktop donated by Logan School is in the building. We are having difficulties finding a licensed contractor to perform the cabinet modifications to accommodate a 55-inch-wide cooktop. In addition, I would recommend we purchase a hood vent over the new cooktop despite the fact there is not a vent over the old cooktop. 6) Legal Shield prepaid legal services as discussed in our August council meeting will be \$24.95 per officer a month and is already in force for our officers. 7) Municode the online code hosting service has quoted us \$8,945.00. You all have a packet to review with descriptions of services provided. We can also opt to add services as you can see on page 5. I would ask all to review this information and be ready to discuss and act in our October council meeting. 8) Civic Center clean up. I will be setting a date and time to do a good deep cleaning and repaint. As we get into the colder weather will be a good time for us to take care of things overdue. 9) Smith Well/Tank update, electrical panel installed and will be fully operational by the end of the week. That said, I sent a letter and begin negotiating liquidated damages with Hydro-Resources they missed the substantial date of completion and the clock started ticking for the Village of Logan to seek compensation as the contract states. 10) Chris Lucero has as of September 14, still has not been cleared to return to light duty. I am working with Mr. Lucero and the assigned case worker from the NMML to evaluate what Mr. Lucero can and cannot do upon his return. 11) Plans are being made moving forward with COVID-19 being ever present to have a "screening window" installed between the main entry door and the lobby entry of the Logan Clinic. This will allow clinic personnel to take the temperature of visitors before they even enter the building.

ITEM 10 – Announcement of the next regular meeting on Tuesday, October 13, 2020 at 4:30 p.m. at the Village Governing Body Meeting Room, 108A US Highway 54.

ITEM 11 – ADJOURNMENT - Upon a motion by Councilmember Newton and seconded by Councilmember Osborn, Council unanimously approved to adjourn the meeting.

ATTEST:



Rosalie Rachor
Clerk/Treasurer



David Babb
Mayor