

**MINUTES  
LOGAN VILLAGE COUNCIL  
MEETING IN SPECIAL SESSION  
WORKSHOP  
SEPTEMBER 27, 2023**

**ITEM 1 – CALL TO ORDER** – Mayor Babb called the meeting to order at 4:30 p.m. and presided during the meeting.

**ITEM 2 – ROLL CALL –**

**COUNCILMEMBERS**

|                 |                        |         |
|-----------------|------------------------|---------|
| <b>PRESENT:</b> | Mayor Babb             | Present |
|                 | Councilmember Bass     | Present |
|                 | Councilmember Shivers  | Present |
|                 | Councilmember Courtney | Present |
|                 | Councilmember Cox      | Present |

**ITEM 3 – APPROVAL OF AGENDA** – Upon a motion by Councilmember Bass seconded by Councilmember Courtney, Council unanimously approved the agenda.

**ITEM 4 – DESIGN/BUILD SERVICES REQUEST FOR PROPOSAL FOR VILLAGE OF LOGAN RECREATION COMPLEX** – Administrator Paris presented the Request for Proposal (RFP) from WHPacific and Accent Landscape Contractors. He stated that the offer has everything needed for the project and the next step upon acceptance is to issue the Notice of Award.

Upon a motion by Councilmember Bass and seconded by Councilmember Cox, Council unanimously approved to accept the RFP from WHPacific and Accent Landscape Contractors and issue a Notice of Award.

**ITEM 5 – RESOLUTION NO. 687 - A RESOLUTION OF THE VILLAGE OF LOGAN, NEW MEXICO AMENDING THE BUDGET FOR THE VILLAGE OF LOGAN FOR FISCAL YEAR ENDING JUNE 30, 2024** - Clerk/Treasurer Rachor stated that the budget will be adjusted in the General Fund to increase revenues, expenditures and transfer in and transfer out for the recreation grant, interest income and to supplement the Law Enforcement Protection Fund, Street Fund and the Law Enforcement Retention Fund for non-receipt of grant funds. Fire Department Fund will increase revenue and expenditures for the increase in Fire Allotment Funds. EMS Fund will decrease the revenues and expenditures for the decrease in grant funds. Cemetery Fund will increase expenditure for well repairs. Law Enforcement Funds will increase revenues, expenditures, transfer in and transfer out for the receipt of the equipment/uniforms funds and non-receipt of grant funds. Street Funds will increase transfer in and transfer out for the non- receipt of grant funds for Transportation Project Funds/Coop Fund. Law Enforcement Recruitment Fund will increase transfer in and transfer out for non-receipt of grant funds. The amounts for each were presented.

Upon a motion by Councilmember Courtney and seconded by Councilmember Shivers, Council unanimously approved Resolution No. 687.

**ITEM 6 – AMENDMENT TO WATER AND SEWER SERVICE CONNECTION FEES –** Administrator Paris presented the fifty percent (50%) increase in water and sewer service connection fees. He requested the approval to advertise for an amendment to the ordinance.

Upon a motion by Councilmember Courtney and seconded by Councilmember Bass, Council unanimously approved to advertise for an amendment to the Water and Sewer Ordinance.

**ITEM 7 – TRANSPORTATION PROJECT FUND – AGREEMENT BETWEEN THE NEW MEXICO DEPARTMENT OF TRANSPORTATION AND THE VILLAGE OF LOGAN –** Administrator Paris stated that the Village of Logan was awarded seven hundred, seventy-four thousand and forty-eight dollars (\$774,048.00) from the New Mexico Department of Transportation to provide Transportation Project Funds for upgrades to various streets in the Village of Logan. There is a five percent (5%) match of thirty-eight thousand, seven hundred, two dollars and forty cents (\$38,702.40).

Upon a motion by Councilmember Bass and seconded by Councilmember Courtney, Council unanimously approved the Transportation Agreement Between the New Mexico Department of Transportation and the Village of Logan as presented.

**ITEM 8 - EXECUTIVE SESSION PURSUANT TO NMSA 1978, SECTION 10-15-1 (H) (2) AND (H)(7) LIMITED PERSONNEL MATTERS – CUSTODIAL POSITION –** Upon a motion by Councilmember Bass and seconded by Councilmember Cox, Council unanimously agreed to go into executive session at 5:06 p.m.

---

|            |                        |     |
|------------|------------------------|-----|
| ROLL CALL: | Mayor Babb             | Yes |
|            | Councilmember Bass     | Yes |
|            | Councilmember Shivers  | Yes |
|            | Councilmember Courtney | Yes |
|            | Councilmember Cox      | Yes |

**ITEM 9 - RETURN TO OPEN MEETING –** Upon a motion by Councilmember Bass and seconded by Councilmember Courtney, Council unanimously returned to open meeting at 5:22 p.m.

|            |                        |     |
|------------|------------------------|-----|
| ROLL CALL: | Mayor Babb             | Yes |
|            | Councilmember Bass     | Yes |
|            | Councilmember Shivers  | Yes |
|            | Councilmember Courtney | Yes |
|            | Councilmember Cox      | Yes |

The only item discussed in executive session was limited personnel matters with action taken.


Upon a motion by Councilmember Courtney and seconded by Councilmember Shivers, Council unanimously approved the incentive to grant the custodial duties to Erica Shields and Lorelei Sanchez with a raise of sixty dollars (\$60.00) each bi-weekly retroactive to September 14, 2023 and reevaluated after six (6) months.

**ITEM 10 - ADJOURNMENT** – Upon a motion by Councilmember Shivers and seconded by Councilmember Cox, the meeting was adjourned.

ATTEST:

  
\_\_\_\_\_  
Rosalie Rachor  
Clerk/Treasurer



  
\_\_\_\_\_  
David Babb  
Mayor