

**MINUTES  
LOGAN VILLAGE COUNCIL  
MEETING IN REGULAR SESSION  
July 14, 2020**

The July 14, 2020 regular meeting of the Village of Logan Council was convened at 4:30 p.m. at the Village Office via public and conference call to the public.

**COUNCIL MEMBERS**

<b>PRESENT:</b>	Mayor Babb	Present
	Councilmember Newton	Present
	Councilmember Osborn	Present
	Councilmember Bass	Present
	Councilmember Shivers	Present

**VILLAGE EMPLOYEES**

<b>PRESENT:</b>	Scott Parnell, Administrator
	Rosalie Rachor, Clerk/Treasurer via Conference Call
	Rodney Paris, Police Chief
	Warren Frost, Attorney

<b>VISITORS PRESENT:</b>	Lupe Lacy	Sarah Scioli
	Ed Kirkmeyer	Jerry Hawkins
	George Ervin via teleconference	

Mayor Babb called the meeting to order and presided during the meeting.

**ITEM 1 – AGENDA** – Upon a motion by Councilmember Newton seconded by Councilmember Bass, Council unanimously approved the agenda.

**ITEM 2 – APPROVAL OF MINUTES** – Upon a motion by Councilmember Osborn and seconded by Councilmember Shivers, Council unanimously approved the regular meeting minutes of June 9, 2020.

**ITEM 3 - APPROVAL OF ACCOUNTS PAYABLE/FINANCIAL REPORT** – Upon a motion by Councilmember Osborn and seconded by Councilmember Newton, Council unanimously approved the accounts payable and financial report.

**ITEM 4 – APPROVAL OF DEPARTMENTAL REPORTS** – Upon a motion by Councilmember Bass and seconded by Councilmember Shivers, Council unanimously approved the Departmental Reports.

**ITEM 5 – ISSUES ADDRESSED TO COUNCIL FROM CITIZENS** – Ed Kirkmeyer stated that he had concerns over the water line that crosses under the Canadian River that serves the Logan South Side. He questioned what if there is a water line break, what are the ramifications and what steps are being taken to prevent a break. Administrator Parnell stated that a worst-case scenario it would drain the Logan system. Ute Lake Ranch PID #2, Brookshire and Carma Group have a contract to redo the water line. Attorney Frost is suggesting further legal action be taken as

the agreement is over twelve (12) years old. A suggestion was made by Administrator Parnell to develop the old well near the Logan School Agriculture Barn to use as a primary water source for the Logan South Side which includes San Jon.

Jerry Hawkins thanked the Village Staff for the handling of the firework issues over the July 4<sup>th</sup> weekend.

**ITEM 6A – RESOLUTION NO. 627 – 2020-2021 NEW MEXICO STATE HIGHWAY AND TRANSPORTATION DEPARTMENT COOPERATIVE AGREEMENT** – Administrator Parnell stated that the Village has been awarded a New Mexico State Highway and Transportation Department Co-op Grant in the amount of one hundred thirty five thousand, nine hundred and sixty dollars (\$135,960.00) with a Village match of forty five thousand, three hundred and twenty dollars (\$45,320.00) for a combined total project cost of one hundred, eighty one thousand, two hundred and eighty dollars (\$181,280.00). The scope of work is to chip seal various roads.

Upon a motion by Councilmember Osborn and seconded by Councilmember Bass, Council unanimously approved Resolution No. 627 - 2020-2021 New Mexico State Highway and Transportation Department Cooperative Agreement.

**ITEM 6B – RESOLUTION NO. 628 – BUDGET ADJUSTMENT RESOLUTION FOR FISCAL YEAR 2019-2020** - Clerk/Treasurer Rachor stated that the budget adjustments will increase the General Fund transfer out to cover the Senior Citizens Fund over budget. Fire Department Fund will increase transfer out to debt service. EMS Department will increase transfer out to debt service. Senior Citizens Fund will increase transfer in from General Fund for the over budget. Sewer and Water Department Fund will decrease transfer out to debt service. Debt Service Fund will increase expenditures and transfer in for over budget. Capital Outlay Fund will increase revenues for the over budget on gross receipts tax received.

Upon a motion by Councilmember Osborn and seconded by Councilmember Newton, Council unanimously approved Resolution No. 628 budget adjustments for Fiscal Year 2019-2020.

**ITEM 6C – RESOLUTION NO. 629 - 2020 FINAL QUARTER FINANCIAL REPORT YEAR ENDING JUNE 30, 2020** – Clerk/Treasurer Rachor submitted the 4th Quarter financial report for the year 2019/2020.

Upon a motion by Councilmember Newton and seconded by Councilmember Bass, Council unanimously approved the Resolution No. 629 – 2020 Final Quarter Financial Report Year Ending June 30, 2020.

**ITEM 6D – RESOLUTION NO. 630 - ADOPTION OF BUDGET FOR THE YEAR 2020-2021** – Clerk/Treasurer Rachor stated that the only change to the final budget will be the ending cash balances.

Upon a motion by Councilmember Newton and seconded by Councilmember Bass, Council unanimously approved Resolution No. 630 – Adoption of Budget for the Year 2020-2021.

**ITEM 6E – SARA SCIOLI – KENNEL LICENSE REQUEST** – Sara Scioli requested from the Council the approval of a Kennel License. She moved to Logan in July of 2018 and assumed she could have five (5) dogs. She stated that there was a complaint from her neighbor about the dogs barking and the first one they have had. She has purchased bark collars and the dogs are wearing them. Three (3) of the dogs have received their vaccinations and are registered with the Village of Logan. She will have the other two (2) registered and vaccinated.

Mayor Babb questioned what the Ordinance reads. Officer Strand stated that a resident can have three (3) dogs or three (3) cats or a combination of five (5).

Attorney Frost stated that a license shall be allowed contingent that there are no more than five (5) dogs and follow the guidelines of the Ordinance.

Upon a motion by Councilmember Bass and seconded by Councilmember Osborn, Council unanimously approved the request of Sara Scioli for a Kennel License contingent that she follows the guidelines of the Ordinance.

**ITEM 6F – LODGERS TAX PROPOSAL – US 54 BRIDGE DEDICATION – T.J. SMITH** – T.J. Smith stated that he visited with Gary Knight and they would like to recreate the picture of the grand opening of the original US Highway 54 Bridge coming into Logan. They are requesting of the Council to approve or set aside fifteen hundred dollars (\$1,500.00) in funds from the Lodgers Tax Fund for a bridge dedication, while adhering to the social distancing. They would like to serve hamburgers, hot dogs, chips, and drinks. The funds will cover the meal and the purchase of banners.

Mayor Babb questioned if the Lodgers Tax Advisory Board has been contacted and approves of the request. Administrator Parnell stated that he has contacted them, and they are all ok with the request.

Administrator Parnell stated that he has contacted the New Mexico Department of Transportation and they are on board with the dedication.

Upon a motion by Councilmember Osborn and seconded by Councilmember Bass, Council unanimously approved the request of one thousand, five hundred dollars (\$1,500.00) in the Lodgers Tax Fund for the US Highway 54 Bridge Dedication.

**ITEM 7 – OLD BUSINESS** – None

**ITEM 8 – MISCELLANEOUS BUSINESS** – Councilmember Osborn questioned where the Village stands with the purchase of a sound system for the Council room. Administrator Parnell

stated that he acquired a quote for fifteen thousand dollars (\$15,000.00) and it was too expensive. He stated that the Village should be able to get one cheaper and he will check into it.

**ITEM 9 – ADMINISTRATIVE REPORT –** 1) Smith Well and Tank -Bacteria test passed state drinking water requirements on well with production of 185 gallons per minute. The tank will be disinfected on Thursday, July 16 and will begin filling for testing for Bacteria and VOC's (Volatile Organic Compounds) this week. Both the well and tank will be back in production by end of the week of July 20th. The Village has been faced with supply chain hurdles due to COVID-19. We appreciate everyone's patience. 2) Allen Fire Systems inspected all fire extinguishers in the Village to include vent hoods at the Senior Citizens Center and the Civic Center. 3) Senior Citizens Center will continue to operate as is until at least the end of the year. 4) SAMBA drivers all clear. 5) Thank you to the Fire, EMS, and Logan Police Department for all their efforts over the July 4<sup>th</sup> Holiday.

**ITEM 10 –** Announcement of the next regular meeting on Tuesday, August 11, 2020 at 4:30 p.m. at the Village Governing Body Meeting Room, 108A US Highway 54.

**ITEM 11 – EXECUTIVE SESSION –**

**A. PURSUANT TO 10-15-1 (H)(2) NMSA 1978 REGARDIN LIMITED PERSONNEL MATTER – EVALUATION-ADMINISTRATOR POSITION, MAINTENANCE STAFF, OFFICE STAFF**

**B. PURSUANT TO 10-15-1 (H)(7) NMSA 1978 REGARDING POTENTIAL LITIGATION – SOUTH SHORE WATER ISSUES**

Upon a motion by Councilmember Osborn and seconded by Councilmember Newton, Council unanimously agreed to go into executive session.

ROLL CALL:	Mayor Babb	Yes
	Councilmember Newton	Yes
	Councilmember Osborn	Yes
	Councilmember Bass	Yes
	Councilmember Shivers	Yes

**ITEM 12 – RETURN TO OPEN MEETING –**

ROLL CALL:	Mayor Babb	Yes
	Councilmember Newton	Yes
	Councilmember Osborn	Yes
	Councilmember Bass	Yes
	Councilmember Shivers	Yes

The only item discussed in executive session were limited personnel matters and potential litigation.

**ITEM 13 – ADJOURNMENT -** Upon a motion by Councilmember Newton and seconded by Councilmember Bass, Council unanimously approved to adjourn the meeting.



ATTEST:

  
Rosalie Rachor  
Clerk/Treasurer

  
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David Babb  
Mayor