

**MINUTES  
LOGAN VILLAGE COUNCIL  
MEETING IN REGULAR SESSION  
MAY 12, 2020**

The May 12, 2020 regular meeting of the Village of Logan Council was convened at 4:30 p.m. at the Village Office via conference call to the public.

**COUNCIL MEMBERS**

<b>PRESENT:</b>	Mayor Babb	Present
	Councilmember Newton	Present
	Councilmember Osborn	Present
	Councilmember Bass	Present
	Councilmember Shivers	Present

**VILLAGE EMPLOYEES**

<b>PRESENT:</b>	Scott Parnell, Administrator
	Rosalie Rachor, Clerk/Treasurer
	Rodney Paris, Police Chief

**VISITORS PRESENT:**     None via teleconference

Mayor Babb called the meeting to order and presided during the meeting.

**ITEM 1 – AGENDA** – Upon a motion by Councilmember Newton seconded by Councilmember Osborn, Council unanimously approved the agenda.

ROLL CALL:	Mayor Babb	Yes
	Councilmember Newton	Yes
	Councilmember Osborn	Yes
	Councilmember Bass	Yes
	Councilmember Shivers	Yes

**ITEM 2 – APPROVAL OF MINUTES** – Upon a motion by Councilmember Osborn and seconded by Councilmember Bass, Council unanimously approved the regular meeting minutes of April 14, 2020.

ROLL CALL:	Mayor Babb	Yes
	Councilmember Newton	Yes
	Councilmember Osborn	Yes
	Councilmember Bass	Yes
	Councilmember Shivers	Yes

**ITEM 3 - APPROVAL OF ACCOUNTS PAYABLE/FINANCIAL REPORT** – Upon a motion by Councilmember Osborn and seconded by Councilmember Newton, Council unanimously approved the accounts payable and financial report.

ROLL CALL:	Mayor Babb	Yes
	Councilmember Newton	Yes

Councilmember Osborn	Yes
Councilmember Bass	Yes
Councilmember Shivers	Yes

**ITEM 4 – APPROVAL OF DEPARTMENTAL REPORTS** – Upon a motion by Councilmember Bass and seconded by Councilmember Shivers, Council unanimously approved the Departmental Reports.

ROLL CALL:	Mayor Babb	Yes
	Councilmember Newton	Yes
	Councilmember Osborn	Yes
	Councilmember Bass	Yes
	Councilmember Shivers	Yes

**ITEM 5 – ISSUES ADDRESSED TO COUNCIL FROM CITIZENS** – None

**ITEM 6A – POPPY PROCLAMATION – AMERICAN LEGION AUXILIARY** - Judy Casados and Debbie McClure with the Logan American Legion Auxiliary requested that the Village Council proclaim May as Poppy month in Logan by signing a Poppy Proclamation. The Poppy Proclamation was mailed prior to the meeting for approval and signature by Judy Casados.

Upon a motion by Councilmember Osborn and seconded by Councilmember Newton, Council unanimously approved to proclaim May as Poppy month in Logan and sign the Poppy Proclamation presented by the Logan American Legion Auxiliary.

**ITEM 6B – EASTERN PLAINS COUNCIL OF GOVERNMENTS MEMBERSHIP FOR FISCAL YEAR 2020-2021** - Administrator Parnell stated that the membership would benefit the Village of Logan. The Council consensus was to renew the membership. Administrator Parnell was appointed as the designated representative and Mayor Babb as the alternate.

Upon a motion by Councilmember Bass and seconded by Councilmember Newton, Council unanimously approved the Eastern Plains Council of Governments Membership and to appoint Administrator Parnell as the designated representative and Mayor Babb as the alternate.

**ITEM 6C – RESOLUTION NO. 625 – BUDGET ADJUSTMENT RESOLUTION FOR FISCAL YEAR 2019-2020** - Clerk/Treasurer Rachor stated that the budget adjustments will increase the General Fund transfer in, transfer out, revenues and expenditures for a temporary transfer to Senior Citizens and increase in the Traffic Safety Grant. Senior Citizens Fund will increase transfer in, transfer out, revenues and expenditures for Capital Outlay expenditures that will be reimbursable. Sewer and Water Department will increase transfer out to cover the over budget of the Capital Outlay expenditures for the tank and well. Capital Outlay Fund will increase transfer in and expenditures.

Upon a motion by Councilmember Osborn and seconded by Councilmember Shivers, Council unanimously approved Resolution No. 625 budget adjustments for Fiscal Year 2019-2020.

**ITEM 6D – NEW MEXICO REOPENING PLAN – COVID-19** – Administrator Parnell gave a report of the reopening plan. He stated that the Village will not be involved in the Memorial Day Celebration by the American Legion, due to the limit on mass gathering. The maintenance has mowed the cemetery in preparation for the Memorial Holiday. The Motor Vehicle Office will open on May 18, 2020 by appointment only. He would like to keep the Village lobby closed if possible. The Chamber of Commerce has cancelled the Fireworks and Street Dance for the July 4<sup>th</sup> Celebration. The Parade and Watermelon Crawl has not been cancelled.

**ITEM 7 – OLD BUSINESS** – None

**ITEM 8 – MISCELLANEOUS BUSINESS** – Councilmember Shivers questioned where the Village of Logan is with the gross receipts tax. Clerk/Treasurer Rachor stated that the revenue for that runs two (2) months in arrears. The Village will know more when the June gross receipts taxes are received.

**ITEM 9 – ADMINISTRATIVE REPORT** – 1) SAMBA drivers all clear. 2) The repairs are complete on the 8<sup>th</sup> Street Lift Station from the sinking generator pad. 3) Mowing and watering commenced for the season at parks, cemetery, roads and well sites. 4) Senior Citizens parking lot to begin the parking stripes and the installation/setting of curb stops. I have requested parking stalls to be ten (10) feet as opposed to eight (8) feet to accommodate walkers and wheelchairs in addition to designated ADA parking. 5) Chris Lucero is healing and should be returning as early as May 18. He will be assigned to light duty. 6) Lonnie Banister will begin full time on the May 18. The Village will be fully staffed at four full time employees and eliminate the need for part time help. This will alleviate the added pressures of on call time and spread the load over the course of each month. 7) The Smith Well drilling is complete. Hydro Resources will begin the pump tests on Monday May 11, at 10:00 a.m. with a series of tests to be performed in accordance with state engineers and New Mexico Environment Department.

**ITEM 10** – Announcement of the next regular meeting on Tuesday, June 9, 2020 at 4:30 p.m. at the Village Governing Body Meeting Room, 108A US Highway 54.

**ITEM 11 – ADJOURNMENT** - Upon a motion by Councilmember Newton and seconded by Councilmember Osborn, Council unanimously approved to adjourn the meeting.

ROLL CALL:	Mayor Babb	Yes
	Councilmember Newton	Yes
	Councilmember Osborn	Yes
	Councilmember Bass	Yes
	Councilmember Shivers	Yes

ATTEST:



Rosalie Rachor  
Clerk/Treasurer





David Babb  
Mayor