

**VILLAGE OF LOGAN, NEW MEXICO  
RESOLUTION NO. 675**

**A RESOLUTION CONCERNING GOVERNING BODY MEETINGS AND  
PUBLIC NOTICE REQUIRED**

**WHEREAS**, Section 10-15-1B, NMSA 1978 provides that “All meetings of a quorum of members of any board, commission or other policy-making body of any state agency, or any agency or authority of any county, municipality, district or any political subdivision held for the purpose of formulating public policy, discussing public business or for the purpose of taking any action within the authority of or the delegated authority of such board, commission or other policy-making body, are declared to be public meetings open to the public at all times, except as otherwise provided in the constitution or the provision of the Open Meetings Act”; and,

**WHEREAS**, Section 10-15-3A, NMSA 1978 provides that “No resolution, rule, regulation, ordinance or action of any board, commission, committee or other policy making body shall be valid unless taken or made at a meeting held in accordance with the requirements of Section 10-15-1 NMSA 1978”; and,

**WHEREAS**, Section 10-15-14, NMSA 1978 provides that “Any person violating any of the provisions of Section 10-15-1 NMSA 1978 is guilty of a misdemeanor and upon conviction shall be punished by a fine of not more than five hundred dollars (\$500) for each offense”; and,

**WHEREAS**, Section 10-15-1D requires that “Any meetings at which the discussion or adoption of any proposed resolution, rule, regulation or formal action occurs, and at which a majority or quorum of the body is in attendance, and any closed meetings shall be held only after reasonable notice to the public. The affected body shall determine at least annually in a public meeting what notice for a public meeting shall be reasonable when applied to such body”.

**NOW, THEREFORE BE IT RESOLVED BY** the governing body of the municipality of Logan, New Mexico that:

1. Notice shall be given at least three (3) days in advance of any regular meeting of a quorum of the members of the governing body or any board, commission, committee, agency, authority or other policy-making body held for the purpose of discussing public business or taking any formal action within the authority of such body.
2. The regular scheduled meetings of governing body will be held at 4:30 p.m. on the second Tuesday after every second Monday of each month in the governing body meeting room of the municipal building, located at 108A US Highway 54 in Logan, New Mexico. In the event that the regular meeting date falls on a legal holiday, the governing body shall designate an alternate meeting date and/or time at the regular meeting

prior to the holiday and shall cause advance notice of the changed meeting date and/or time to be published as provided in this Resolution.

In the event that a regular meeting of the governing body is changed to a different location, advance notice of the meeting location shall be published as provided in this Resolution.

3. Notice shall be given at least three (3) days in advance of any special meeting of a quorum of the members of the governing body, board, commission, committee, agency authority or other policymaking body held for the purpose of discussing public business or taking any formal action within the authority of such body.
4. The notice requirements of Section 1, 2 and 3 of this Resolution are complied with if notice of the date, time, place and subject matter of any regular or special meeting are published. Additionally, the notice shall contain information on how the public may obtain a copy of the meeting agenda, said agenda to be available at least seventy-two (72) hours prior to the meeting. "Publish" means printing in a newspaper which maintains an office in the municipality and is of general circulation within the municipality. If such newspaper is a nondaily paper which will not be circulated to the public in time to meet publication requirements, or, if the municipality, and one of the public places where posting shall be made is the office of the municipal clerk, who shall maintain the posting for public inspection with the time limits specified. The public notice shall be posted at a minimum of six (6) of the public places listed below:

The Office of the Clerk  
Logan Superstop  
U.S. Post Office  
Mama T's Restaurant  
Allsup's  
Logan Food Market  
Family Dollar  
Logan Home and Auto Center  
The Solutions Center  
Logan Senior Citizens

The clerk may, in addition to posting, publish one or more times in a newspaper of general circulation within the municipality, even though it does not maintain an office with the municipality. In addition, written notice of such meetings shall be mailed or hand delivered to federally license broadcast stations and newspapers of general circulation in the municipality which have provided a written request for such notice.

5. In addition to the information specified above, all notices shall include the following language: If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing

or meeting, please contact Rosalie Rachor at 487-2239 at least one week prior to the meeting or as soon as possible.

6. Notwithstanding any other provision Sections 1 through 4 of this Resolution, the governing authority may establish such additional notice requirements as may be deemed proper and advisable to comply with the provisions of the Open Meetings Act.
7. If any meeting is closed pursuant to exclusions contained in Section 10-15-1 Subsection H, NMSA 1978, such closed meeting called by a policy-making body shall not be held until public notice, appropriate under the circumstances, and in compliance with Sections 1 through 4 of this Resolution, has been given. In addition, such notice shall state the exclusion or exclusions in Section 10-15-1. Subsection H, NMSA 1978 of the Open Meetings Act, under which such closed meeting is permitted.
8. Notwithstanding any other provision of Sections 1 through 7 of this Resolution, the governing authority of the municipality of Logan may call emergency meetings of the governing body, any board, commission, committee or other policy-making body of the municipality. Emergency meetings will be called only under unforeseen circumstances which demand immediate action to protect the health, safety and property of citizens or to protect the municipality from substantial financial loss. The municipality of Logan will avoid emergency meetings whenever possible. Emergency meetings may be called upon twenty-four (24) hours notice, unless threat of personal injury or property damage requires less notice. The notice for all emergency meetings shall include an agenda for the meeting or information on how the public may obtain a copy of the agenda.
9. The scheduled council meeting for the Village of Logan for the year 2023 are:

January 10, 2023  
February 14, 2023  
March 14, 2023  
April 11, 2023  
May 9, 2023  
June 13, 2023  
July 11, 2023  
August 8, 2023  
September 12, 2023  
October 10, 2023  
November 14, 2023  
December 12, 2023

This resolution supersedes Resolution No. 653.

**PASSED, ADOPTED AND APPROVED** this 13<sup>th</sup> day of December, 2022.



  
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David Babb  
Mayor

**ATTEST:**

  
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Rosalie Rachor  
Clerk/Treasurer