

**MINUTES  
LOGAN VILLAGE COUNCIL  
MEETING IN REGULAR SESSION  
January 12, 2021**

The January 12, 2021 regular meeting of the Village of Logan Council was convened at 4:30 p.m. at the Village Office via conference call to the public.

**COUNCIL MEMBERS**

<b>PRESENT:</b>	Mayor Babb	Present
	Councilmember Newton	Present
	Councilmember Osborn	Present (Telephonic)
	Councilmember Bass	Present (Telephonic)
	Councilmember Shivers	Present

**VILLAGE EMPLOYEES**

<b>PRESENT:</b>	Scott Parnell, Administrator
	Rosalie Rachor, Clerk/Treasurer
	Rodney Paris, Police Chief

<b>VISITORS PRESENT:</b>	Rex Stall, Fire Chief
	Dave Gonzales (NMDOT) (Telephonic)
	Tim Sisneros (Fisher Sand & Gravel) (Telephonic)

Mayor Babb called the meeting to order and presided during the meeting.

**ITEM 1 – AGENDA** – Upon a motion by Councilmember Newton seconded by Councilmember Shivers, Council unanimously approved the agenda.

<b>ROLL CALL:</b>	Mayor Babb	Yes
	Councilmember Newton	Yes
	Councilmember Osborn	Yes
	Councilmember Bass	Yes
	Councilmember Shivers	Yes

**ITEM 2 – APPROVAL OF MINUTES** – Upon a motion by Councilmember Bass and seconded by Councilmember Osborn, Council unanimously approved the regular meeting minutes of December 15, 2020.

<b>ROLL CALL:</b>	Mayor Babb	Yes
	Councilmember Newton	Yes
	Councilmember Osborn	Yes
	Councilmember Bass	Yes
	Councilmember Shivers	Yes

**ITEM 3 - APPROVAL OF ACCOUNTS PAYABLE/FINANCIAL REPORT** – Upon a motion by Councilmember Newton and seconded by Councilmember Shivers, Council unanimously approved the accounts payable and financial report.

ROLL CALL:	Mayor Babb	Yes
	Councilmember Newton	Yes
	Councilmember Osborn	Yes
	Councilmember Bass	Yes
	Councilmember Shivers	Yes

**ITEM 4 – APPROVAL OF DEPARTMENTAL REPORTS** – Upon a motion by Councilmember Bass and seconded by Councilmember Shivers, Council unanimously approved the Departmental Reports.

ROLL CALL:	Mayor Babb	Yes
	Councilmember Newton	Yes
	Councilmember Osborn	Yes
	Councilmember Bass	Yes
	Councilmember Shivers	Yes

**ITEM 5 – ISSUES ADDRESSED TO COUNCIL FROM CITIZENS** – None

**ITEM 6A – COMBINING OF FIRE DEPARTMENT AND EMS DEPARTMENT** – Fire Chief Stall stated that the Fire Department would like to combine services with the EMS Department. This has been discussed for many years. There has not been the need until now with the financial situation of the EMS. The Fire Department is in good shape and this opens up opportunity for both departments in multiple aspects. The Departments will be run separate as services, but financially as one. Fire Chief Stall stated that he will over see both departments. There has been not opposition by the members. The Fire Department will pay for the EMS Department expenses as allowed. Salaries are not an allowable expense with Fire Funds and will continue to be paid with EMS Funds. The EMS personnel will be covered under the workers comp policy of the VFIS (Volunteer Firemen’s Insurance Services).

Councilmember Newton questioned if there are any down sides. Councilmember Shivers stated there were none.

Upon a motion by Councilmember Shivers and seconded by Councilmember Newton, Council unanimously approved to combining the Fire Department and EMS Department.

ROLL CALL:	Mayor Babb	Yes
	Councilmember Newton	Yes
	Councilmember Osborn	Yes
	Councilmember Bass	Yes
	Councilmember Shivers	Yes

**ITEM 6B – PURCHASE OF FIRE DEPARTMENT RESCUE UNIT** – Mayor Babb stated that the Fire Department needs a new rescue unit. The current rescue unit is an eighty-four (84) model and not mechanically reliable.

Fire Chief Stall stated Siddon's Martin Emergency Group brought by a demo and will sell it as is for two hundred thousand dollars (\$200,000.00). The specifications were sent to the State Fire Marshal's Office for approval.

Upon a motion by Councilmember Bass and seconded by Councilmember Shivers, Council unanimously approved the purchase of the Fire Department Rescue Unit pending State Fire Marshal's approval.

ROLL CALL:	Mayor Babb	Yes
	Councilmember Newton	Yes
	Councilmember Osborn	Yes
	Councilmember Bass	Yes
	Councilmember Shivers	Yes

**ITEM 7 – OLD BUSINESS – None**

**ITEM 8 – MISCELLANEOUS BUSINESS** – Administrator Parnell stated that he wanted to inform the Council of a situation of two (2) long standing exemplary employees, Clerk/Treasurer Rachor and Chief Paris, that have accumulated vacation leave over what the personnel policy allows. He wanted to come to the Council for audit reasons and if a new Council deems it unacceptable. He presented the Council with some options – 1) Leave under precedence and upon retirement pay out accordingly. 2) Pay down to two hundred and forty (240) hours at one hundred percent (100%). 3) Roll over to a deferred account. Administrator Parnell stated that Clerk/Treasurer Rachor accumulated more time because of her double duty as the Interim Administrator and Clerk/Treasurer. Chief Paris was short staffed with the changeover in officers.

The consensus of the Council was to give the option for a pay out or roll over to the deferred comp at one hundred percent (100%). The final Council approval will be at the next regular meeting.

Administrator Parnell stated that amendments are needed to the personnel policy and will be brought to the Council for approval.

**ITEM 9 – ADMINISTRATIVE REPORT** – 1) Equipment Capital Outlay Funds in the amount of \$200,000 to upgrade maintenance equipment. Motor Grader, Dump Truck, Front End Loader, Broom, Vac-Tron Trailer, Farm Tractor for Mower, and a walk behind Trencher. Existing equipment will be seal bid auctioned, with the proceeds going back to replenish equipment budget. I have received 3 quotes on new Vac-Trailer, and we are ready to move forward. This is in compliance with state procurement code on new equipment due to the fact the purchase difference after trade in of forty thousand dollars (\$40,000.00) with a purchase threshold of sixty thousand dollars (\$60,000.00). Now the process begins to source the remaining equipment and stay under one hundred and sixty thousand dollars (\$160,000.00) remaining. 2) Frost Road update, Stantec Engineering preformed a feasibility study for the road reaching from Frost Road in the South Shores Subdivision to connect at Mine Canyon Road at Ute Lake Ranch. With three possible options considered easements, road design, environmental impact, watershed characteristics and a host of other factors. The proposed structure will consist of two (2) twelve (12) foot wide travel lanes and four (4) foot wide shoulders. The proposed route will consist of a chip seal with base

course on compacted subgrade. With a cost of \$2,877,821.82, if anyone is interested in viewing the file, I will be happy to make copies of the file. 3) We have received four (4) proposals from engineering firms regarding the Canadian River water crossing that services South Shore Subdivision, Ute Lake Ranch and Twelve Shores Golf Course. I will be calling these firms to set interviews if any council members wish to be part of the interview process please let me know. 4) We received two (2) applications for the vacant sewer and water maintenance position, Mr. Charles Benton, and a Mr. Jeremy Morrison. With no objection from the Council, I will close applications and proceed with interviews. 5) Big thank you to Farmers Electric for help with Christmas decorations. 6) Bridge update from Mr. David Gonzales with the New Mexico Department of Transportation NMDOT.

**ITEM 10** – Announcement of the next regular meeting on Tuesday, February 9, 2021 at 4:30 p.m. at the Village Governing Body Meeting Room, 108A US Highway 54.

**ITEM 11 – EXECUTIVE SESSION PURSUANT TO 10-15-1 (H)(2) 1978 REGARDING LIMITED PERSONNEL MATTERS – 1) SEWER AND MAINTENANCE POSITION -**  
Upon a motion by Councilmember Newton and seconded by Councilmember Osborn, Council unanimously agreed to go into executive session.

ROLL CALL:	Mayor Babb	Yes
	Councilmember Newton	Yes
	Councilmember Osborn	Yes
	Councilmember Bass	Yes
	Councilmember Shivers	Yes

**ITEM 12 – RETURN TO OPEN MEETING –**

ROLL CALL:	Mayor Babb	Yes
	Councilmember Newton	Yes
	Councilmember Osborn	Yes
	Councilmember Bass	Yes
	Councilmember Shivers	Yes

The only item discussed in executive session was limited personnel matters.

Upon a motion by Councilmember Shivers and seconded by Councilmember Newton, Council unanimously approved to hire Charles Benton full-time for the Sewer and Water Maintenance position at his current salary and eliminate the part-time position.

**ITEM 11 – ADJOURNMENT** - Upon a motion by Councilmember Newton and seconded by Councilmember Bass, Council unanimously approved to adjourn the meeting.



ATTEST:

Rosalie Rachor  
Clerk/Treasurer

David Babb  
Mayor