

**MINUTES
LOGAN VILLAGE COUNCIL
MEETING IN REGULAR SESSION
NOVEMBER 15, 2022**

The November 15, 2022, regular meeting of the Village of Logan Council was convened at 4:30 p.m. at the Village Office.

COUNCIL MEMBERS

PRESENT:	Mayor Babb	Present
	Councilmember Osborn	Present
	Councilmember Bass	Present
	Councilmember Shivers	Present
	Councilmember Courtney	Present

VILLAGE EMPLOYEES

PRESENT:	Scott Parnell, Administrator
	Rosalie Rachor, Clerk/Treasurer
	Rodney Paris, Police Chief

VISITORS PRESENT:

Shaun Slate	Erica Shields
Terry Fisk	Tina Fisk
Loralei Sanchez	George Ervin
Ed Kirkmeyer	Lupe Lacy
Viola Terry	Kent Terry
Jerry Hawkins	Donna Hawkins
Carol Fankhauser	Richard Fankhauser
Cary Pickens	

Mayor Babb called the meeting to order and presided during the meeting.

ITEM 1 – AGENDA – Upon a motion by Councilmember Osborn seconded by Councilmember Bass, Council unanimously approved the agenda.

ITEM 2 – APPROVAL OF MINUTES – Upon a motion by Councilmember Shivers and seconded by Councilmember Courtney, Council unanimously approved the regular meeting minutes of October 11, 2022, special meeting minutes of October 24, 2022 and November 7, 2022.

ITEM 3 - APPROVAL OF ACCOUNTS PAYABLE/FINANCIAL REPORT – Upon a motion by Councilmember Osborn and seconded by Councilmember Shivers, Council unanimously approved the accounts payable and financial report.

ITEM 4 – APPROVAL OF DEPARTMENTAL REPORTS – Upon a motion by Councilmember Bass and seconded by Councilmember Shivers, Council unanimously approved the Departmental Reports.

ITEM 5 – ISSUES ADDRESSED TO COUNCIL FROM CITIZENS – Kent Terry stated that two (2) months ago, he asked about an issue on a lot he is selling on Rainbow Street. There are several lots that have their own well with only sewer and trash services. The lot in question has not had a home on it for the past five (5) years and still paying a bill. The property has been inherited to its heirs and the Village placed a lien on the property. The heir is paying on the bill again and trying to get it paid off. Mr. Terry contacted Kim Lubera, Billing Clerk and she stated that the Village had not been notified it was a vacant lot. He would like to get the lot service switched to the standby fee or nonuse rate. Clerk/Treasurer Rachor stated that Kim is correct about there is no way of knowing the lot is vacant unless the owners notify the Village. Clerk/Treasurer Rachor stated that if there is a contract in place by the property owner from the Sewer Project, the lot can be switched to the standby fee. There is an ordinance in place that allows for it and will give Mr. Terry a copy. Viola Terry questioned if the lien could be released. Clerk/Treasurer Rachor stated that the lien will not be released until the bill is paid along with the lien fees.

Jerry Hawkins questioned the Council why Councilmember Osborn is still on the Council if she lives in Dalhart, Texas. Councilmember Osborn stated that she checked and can remain on the Council with Logan being her permanent residence.

Jerry Hawkins questioned if Clerk/Treasurer Rachor's pay was adjusted back down from her Interim Administrator appointment. Clerk/Treasurer Rachor stated that she did not receive a pay raise in her appointment as Interim Administrator and could provide Mr. Hawkins with proof. Mr. Hawkins stated that he would like the proof.

Loralei Sanchez spoke as a Motor Vehicle Department employee concerning Councilmember Courtney. She felt that Councilmember Courtney had an expectation of rules to be bent because of her position as a Councilmember. Discussion took place between the two, with no action taken with either party.

ITEM 6A – HOSPITAL STORY MAP – DANIEL ZAMORA, COUNTY MANAGER – Daniel Zamora, County Manager presented the Council with a Dan C. Trigg Memorial Hospital Feasibility Study and handout on why Quay County should build a new hospital. The handout stated that there is a great need for a critical access healthcare facility for Quay County and surrounding areas. The hospital that opened in 1965 is now serving a population of more than ten thousand (10,000) residents and handling over thirty thousand (30,000) total patient encounters every year. A new facility is sorely needed to serve the current needs of our community – included travelers and tourists. The feasibility study of Quay County's Dr. Dan Trigg Memorial hospital was performed by Stantec Architecture Inc. Evaluations of the existing hospital buildings, infrastructure and clinical operations took place between July and September 2021. The building was found to be in average condition, but its use and age suggest the presence of multiple hazardous materials (asbestos, lead paint, piping, etc.) The infrastructure systems – mechanical, plumbing, and electrical are failing and deemed to be at the end of their useful lifespans.

The firm explored three potential project paths to renew the healthcare services for Quay County. Option A: replacement/new construction. Option B: renovation in place. Option C: renovation and expansion. It was their recommendation that the County pursue a new facility on a new site. The cost will be lower initially and long-term costs will lower as well. The overall schedule to complete the project will be shorter and cause far less disruptions.

Mr. Zamora stated that he wanted to give this presentation to open the line of communication and please contact him with any questions.

ITEM 6B – RESOLUTION NO. 673 – A RESOLUTION AUTHORIZING THE ASSIGNMENT OF AUTHORIZED OFFICER AND AGENTS – Administrator Parnell stated the Village will enter into an agreement with the New Mexico Environment Department for a Capital Appropriation Project for Sewer System Repair and Replacement in the amount of three hundred and sixty thousand dollars (\$360,000.00). The project is to plan, design, repair and replace a grinder pump sewer system. The resolution gives the signature authority for Mayor Babb, Administrator Parnell, and Clerk/Treasurer Rachor.

Upon a motion by Councilmember Courtney and seconded by Councilmember Shivers, Council unanimously approved Resolution No. 673 authorizing the assignment of authorized officer and agents.

ITEM 6C – CONSIDERATION OF POLICE DEPARTMENT HVAC IMPROVEMENTS – Chief Paris stated that the units in the Police Department are not sufficient for heating and cooling for the size of the building. He received two (2) quotes for replacement of the existing units from W.T. Denton Mechanical and Fought Mechanical and Electrical. W.T. Denton Mechanical in the amount of fourteen thousand, twenty-six dollars and thirty-nine cents (\$14,026.39) excluding electrical. Fought Mechanical and Electrical in the amount of twelve thousand, seven hundred, thirty-eight dollars and sixty-one cents (\$12,738.61) to include electrical. Chief Paris stated that the vacancy savings of a police officer will help budget for the units.

Upon a motion by Councilmember Osborn and seconded by Councilmember Bass, Council unanimously approved to move forward and accept the proposal by Fought Mechanical and Electrical for the replacement.

ITEM 6D – LAW ENFORCEMENT GRANT AGREEMENT AMENDMENT 1 – APPROPRIATION NUMBER 22-ZG1016-16 – Chief Paris stated that this is the first amendment to the grant received in the amount of two hundred, sixty-two thousand, five hundred dollars (\$262,500.00) over a three (3) year period. The grant is to be used for salaries and benefits and originally notification stated that it could be used for anything in House Bill 64. It will be used for hiring incentive, training, and retention. The most the department can use in the first year is forty-five thousand dollars (\$45,000.00) of the one hundred and fifty-thousand dollars disbursed.

Upon a motion by Councilmember Osborn and seconded by Councilmember Bass, Council unanimously approved the Law Enforcement Grant Agreement Amendment 1, Appropriation Number 22-ZG1016-16.

ITEM 6E – HARDING WELL REHAB – APPROVAL TO OBTAIN BIDS - Administrator Parnell requested from the Council to rehab the Harding Well. A lot of knowledge came from the camera ran by DZ Pump. The well will be cased with poly pipe.

Upon a motion by Councilmember Bass and seconded by Councilmember Shivers, Council unanimously approved to obtain bids for the Harding Well Rehab.

ITEM 6F – SOUTH SHORE SUBDIVISION – COMINGLE LINE AND BOOSTER STATION – APPROVAL TO REQUEST FOR PROPOSAL (RFP) – Administrator Parnell stated that the comingle line will loop the water line in the South Shore Subdivision and placing a booster pump will keep pressure more stable. The RFP process is lengthy at will take eight to ten (8-10) weeks. The advertisement will go out December 3rd or 4th.

Upon a motion by Councilmember Osborn and seconded by Councilmember Bass, Council unanimously approved to go out for Request for Proposal (RFP) on the comingle line and booster pump of the South Shore Subdivision.

ITEM 6G – CONSIDERATION OF MONEY TRANSFER TO ANOTHER BANK – Clerk/Treasurer Rachor stated that on the financial side of operations, she doesn't see enough benefits to transfer money to another bank. New Mexico Bank & Trust has decreased the fees in half and working with the Village for more cost savings. The account will remain interest bearing and no fee for remote deposit. It was her recommendation that the Village not transfer their money to another bank. The Consensus of the Council was to stay with New Mexico Bank and Trust.

ITEM 7 – OLD BUSINESS – Administrator Parnell stated that the AC/Heating unit at the Collection Center is aging and worn out and in need of replacement.

Councilmember Bass thanked everyone for being at the meeting.

Councilmember Shivers stated that he would like to see a cost estimate for replacement of the cooler at the Civic Center with an industrial side by side. There was further discussion on improvements to the Civic Center. Councilmember Courtney stated that we need to include the improvements on the Infrastructure Capital Improvement Plan (ICIP) for capital outlay funding.

ITEM 8 – MISCELLANEOUS BUSINESS – None

ITEM 9 – FIRE DEPARTMENT/EMS REPORT – Justin LeBlanc reported that the Fire Department has twenty-two (22) active personnel, two (2) probationary Firefighter/Recruit. Trainings/Meetings are held on the first Tuesday of each month. The Department is working on the acquisition of a new pumper and new brush truck. He gave the Chief's and Battalion Chief's contact information for those interested in joining the department and filling out an application. All applicants will be subject to a background check, driver's license check, and pre-hire screening. The EMS Department has thirteen (13) active personnel, one (1) medical leave, and one (1) inactive personnel. The call volume as of today is two hundred and thirty-five (235), two hundred, forty-two (242) for 2021, and one hundred and eighty (180) for 2020. Trainings/Meetings held on the first Monday of each month. Extra trainings and continuing educations classes are scheduled at least once every two to three (2-3) months. For new recruitment, Logan EMS provides a program that allows a person to obtain EMS certification with a contractual agreement to become and remain an active volunteer for a minimum of one (1) year after certification. Logan EMS will pay

for all tuition, fees, and New Mexico State Licensure. All applicants will be subject to a background check, driver's license check, and pre-hire screening.

ITEM 10 – ADMINISTRATIVE REPORT – 1) The City of Tucumcari will temporarily not accept solid waste materials until further notice. I met with the city manager last Thursday and Mrs. Chacon is optimistic the project will be complete before the new year. This will increase the cost per container from \$300.00 to \$575.00 per trip due to milage to Clovis. I am currently seeking pricing from Tri State Recycling and C & B Disposal. 2) Logan Senior Citizens update, flooring has been selected and we are working with Griego and Sons to schedule installation. Regarding the refrigerator / freezer Clara Rey has been in contact with Barbara Romero at Capital Outlay with the passing of the Bond last week she has assured Mrs. Rey that we are at the top of the list to get a contract for replacement of this unit. 3) At the request of the council, I had DZ Pump camera the Harding Well to start the process of rehabilitation. I will seek bids from area vendors and begin the process as soon as possible. I have spoken with RC Wells, JP Pump and DZ Pump. 4) We are scheduling Desert West Paving to begin the process of cleaning and filling potholes in preparation for paving. I am in contact with the paving superintendent weekly to find a window weather permitting to begin. 5) Our staff will be attending water and wastewater training and subsequent testing in Las Cruces, January 23rd thru the 26th. 7) Nuisance Property update regarding 104 Yuma. Chief Paris stated that the property owner is in compliance and not an open nuisance property.


ITEM 11 – Announcement of the next regular meeting on Tuesday, December 13, 2022, at 4:30 p.m. at the Village Governing Body Meeting Room, 108A US Highway 54.

ITEM 12 – ADJOURNMENT - Upon a motion by Councilmember Osborn and seconded by Councilmember Courtney, Council unanimously approved to adjourn the meeting.

ATTEST:



Rosalie Rachor
Clerk/Treasurer



David Babb
Mayor