

**MINUTES  
LOGAN VILLAGE COUNCIL  
MEETING IN REGULAR SESSION  
APRIL 11, 2023**

The April 11, 2023, regular meeting of the Village of Logan Council was convened at 4:30 p.m. at the Village Office.

**COUNCIL MEMBERS**

<b>PRESENT:</b>	Mayor Babb	Present
	Councilmember Bass	Present
	Councilmember Shivers	Present
	Councilmember Courtney	Present

**VILLAGE EMPLOYEES**

<b>PRESENT:</b>	Rodney Paris, Administrator
	Rosalie Rachor, Clerk/Treasurer

**VISITORS PRESENT:**

Erica Shields	Kerry Cross
Clay Roberts	Loralei Sanchez
Lupe Lacy	Wesley Cox
Richard Fankhauser	Carol Fankhauser
George Ervin	Ed Kirkmeyer
Leslie Osborn	Scott Osborn

Mayor Babb called the meeting to order and presided during the meeting.

**ITEM 1 – AGENDA** – Upon a motion by Councilmember Bass seconded by Councilmember Shivers, Council unanimously approved the agenda.

**ITEM 2 – APPROVAL OF MINUTES** – Upon a motion by Councilmember Courtney and seconded by Councilmember Shivers, Council unanimously approved the regular meeting minutes of March 14, 2023.

**ITEM 3 - APPROVAL OF ACCOUNTS PAYABLE/FINANCIAL REPORT** – Upon a motion by Councilmember Shivers and seconded by Councilmember Courtney, Council unanimously approved the accounts payable and financial report.

**ITEM 4 – APPROVAL OF DEPARTMENTAL REPORTS** – Councilmember Bass questioned how we billed more gallons than pumped. Administrator Paris stated that the registers were not working for a couple of meters and have been repaired and now registering.

Upon a motion by Councilmember Bass and seconded by Councilmember Courtney, Council unanimously approved the Departmental Reports.

**ITEM 5 – ISSUES ADDRESSED TO COUNCIL FROM CITIZENS – None**

**ITEM 6A – RECOGNITION OF COUNCILMEMBER – LESLIE OSBORN** – Mayor Babb presented a plaque to Leslie Osborn in appreciation and thanks for his seven (7) years of outstanding dedication and service as Village Councilmember and Mayor Pro Tem. Leslie stated that it has been an honor and privilege to serve on the Council.

**ITEM 6B – CONSIDERATION OF UTE LAKE WATER PIPELINE CONSULTANT, KENT SATTERWHITE – WARREN FROST** – Mr. Frost requested that the Village Council approve to contract with Kent Satterwhite as a Ute Water Pipeline Consultant for the Village of Logan. The Village will pay Mr. Satterwhite two hundred, fifty dollars (\$250.00) per hour not to exceed the total amount of donations.

Upon a motion by Councilmember Bass and seconded by Councilmember Shivers, Council unanimously approved to contract with Kent Satterwhite as the Ute Water Pipeline Consultant for the Village of Logan not to exceed the total amount of donations received.

**ITEM 6C – CLAY ROBERTS – WATER BILLING CONCERNS** – Mr. Roberts requested from the Council for forgiveness on the current bill and next month's bill. There was an issue at meter reads and not notified immediately. His meter was replaced on April 2, 2023. He could not find the leak and replaced his water line from the meter to his house. He stated that his septic tank was not crushed in from the sewer project as required by the contractors. He feels this may be why the leak never surfaced. Administrator Paris stated that the Village missed the boat in identifying there was a problem. The Village normal policy is the leak is on the owner. He feels the Village should have made a phone call to make Mr. Roberts aware of the issue. Administrator Paris stated there were a couple of issues, by not providing the best customer service and not sure why the septic tank was not crushed in by the contractors. The consensus of the Council was to look at the usage at the end of the next billing cycle to determine the total water loss and to discount the usage.

**ITEM 6D – RESOLUTION NO. 678 – A RESOLUTION OF THE VILLAGE OF LOGAN, NEW MEXICO AMENDING THE BUDGET FOR THE VILLAGE OF LOGAN FOR FISCAL YEAR ENDING JUNE 30, 2023** – Clerk/Treasurer Rachor stated that the budget will be adjusted in the General Fund to increase revenues for the increase in gross receipts tax, small cities assistance funds, interest on investments, rent on Civic Center and Lobbyist's donations. General Fund will increase expenditures for Cannabis gross receipts tax administration fees, the Police Department HVAC units, Motor Vehicle Department furniture, and Civic Center refrigerator. Fire Department fund will increase the revenues and expenditures for the increase of State Fire Allotment Grant funds and interest on investments. Senior Citizens Fund will increase revenues and expenditures for the increase in funding in State Home Delivered service and the Capital Outlay flooring project. Law Enforcement Protection Fund will decrease the revenues and expenditures for the decrease in donations. Lodgers Tax Fund will increase revenues and expenditures for the increase in revenue and need to spend required amount as per state statute. Collection Center Fund will increase revenues and expenditures for the increase in gross receipts

tax and interest income. Ambulance Fund will increase expenditures to reimburse the Blue Cross Blue Shield for an error in billing of a patient. Capital Outlay Fund will increase revenues and expenditures for the increase in gross receipt tax, interest income and gross receipts tax administration fees.

Upon a motion by Councilmember Courtney and seconded by Councilmember Shivers, Council unanimously approved Resolution No. 678.

**ITEM 6E – CONSIDERATION OF EASTERN PLAINS COUNCIL OF GOVERNMENTS MEMBERSHIP FOR FISCAL YEAR 2023-2024** – Administrator Paris stated the Council needs to consider the renewal of the membership. Administrator Paris was appointed as the designated representative and Mayor Babb as the alternate.

Upon a motion by Councilmember Bass and seconded by Councilmember Shivers, Council unanimously approved the Eastern Plains Council of Governments Membership for 2023-2024 and to appoint Administrator Paris as the designated representative and Mayor Babb as the alternate. Councilmember Courtney abstained from voting.

**ITEM 6F – LODGERS TAX FUND REQUESTS** – Councilmember Courtney presented the requests submitted to the Lodgers Tax Advisory Board. The board met April 4, 2023 and recommended the following request for approval:

Canadian River Renegades – Chuck Wagon Cook off - \$1,000.00  
Logan Bass Club – Big Bass Tournament - \$1,000.00  
New Mexico B.A.S.S. Nation – Multiple Fishing Tournaments - \$750.00 (3 additional tournaments)  
Hereford Bass Club – Day Fishing Tournaments - \$1,600.00 (\$200.00 per tournament-8 scheduled)  
Logan Chamber of Commerce – 4<sup>th</sup> of July Celebration - \$5,000.00

Upon a motion by Councilmember Shivers and seconded by Councilmember Bass, Council unanimously approved the Lodgers Tax request as presented by the Lodgers Tax Advisory Board.

**ITEM 6G – PINNACLE PROPANE, LLC AGREEMENT** – Administrator Paris presented the agreement for Council approval with Pinnacle Propane, LLC to contract for a year with a price of two dollars and seventeen cents (\$2.17) per gallon.

Upon a motion by Councilmember Courtney and seconded by Councilmember Shivers, Council unanimously approved the agreement with Pinnacle Propane, LLC.

**ITEM 6H – COLLECTION CENTER – CONSIDERATION TO PURCHASE A CARBOARD BALER** – Administrator Paris presented a proposal for the purchase of a new

cardboard baler for fifteen thousand, four hundred, and fifty-six dollars (\$15,456.00). There is an issue in getting someone to work on the existing ones. It will be more feasible to purchase a new one. The consensus of the Council was to give the approval to purchase two (2) new ones as the budget allows.

Upon a motion by Councilmember Bass and seconded by Councilmember Shivers, Council unanimously approved the purchase of two (2) new cardboard balers as presented.

**ITEM 6I – GRINDER PUMPS – CONSIDERATION OF PURCHASE** – Administrator Paris requested approval from the Council to purchase twelve (12) grinder pumps in the amount of sixty-six thousand, one hundred and four dollars (\$66,104.00). The consensus of the Council was to approve the purchase of twenty (20) grinder pumps.

Upon a motion by Councilmember Courtney and seconded by Councilmember Shivers, Council unanimously approved the purchase of twenty (20) grinder pumps.

**ITEM 6J – SENIOR CITIZENS – SUBSTITUTE COOK – APPROVAL TO ADVERTISE** – Administrator Paris requested approval to advertise for a substitute cook for the Senior Citizens Program.

Upon a motion by Councilmember Bass and seconded by Councilmember Shivers, Council unanimously approved to advertise for a substitute cook for the Senior Citizens Program.

**ITEM 7 – OLD BUSINESS** – Councilmember Courtney stated that the Village can utilize the Eastern Plains Council of Government and pay three percent (3%) of fees for administrative duties if needed.

**ITEM 8 – MISCELLANEOUS BUSINESS** – Clerk/Treasurer Rachor stated that the Council needs to set a date for the budget hearings in May. The consensus of the Council was to have the first on May 10, 2023 at 1:30 p.m. and the second on May 17, 2023 at 1:30 p.m.

**ITEM 9 – FIRE DEPARTMENT/EMS REPORT** – Administrator Paris stated that Justin LeBlanc was unable to attend the meeting.

**ITEM 10 - ADMINISTRATIVE REPORT** – 1) Met with NV5 on engineering priorities. Refocused their efforts in a direction that is different from where they were. They would like to start preliminary engineering for Canadian River crossing. This is something that will need to be done for grant assistance for the future after being denied for the planning grant this fall. 2) Attended NERTPO meeting, this was not promising for some of our roadway needs as they advised rather than a funding increase much of the funding stayed flat or declined. 3) Smith well was pulled, and check valve was replaced. It functions very well at 120-140 gpm. We have the capability to pump more although I am holding off to try and make sure we are producing clean water. 4) Harding well meter was installed. This was long overdue; it looks like when full we are

producing 80-100 gpm. This is less than we would like to produce but comes with good news, this is what is being produced at capacity. The TEAM has been able to maintain consistent pressure and capacity so we have not been able to see what the production will be otherwise. I estimate 90-110 gpm. 5) Pavement patch material arrived, and we have been able to get a few filled. There are many to do and not enough time. 6) Continued research on Resource Wise meters has found positive results, from the clerical side and field side. They are working on the AMI portion of installation, and we will then look at funding and move forward. 7) Quote was received on new Bailer to replace one of 2 that are non-functioning. 8) Applications have been received for all advertised positions. 9) Have been identifying replacement tools and equipment for the Sewer and Water Department, focusing on items that could prevent an injury or loss. To date have used an estimated \$1800.00 on this. I expect that to double as I look deeper. 10) New test dates for Sewer and Water certification are waiting on the approval letters. They will be scheduled as soon as possible. 11) Have worked with the Hospital Administrator to resubmit for Clinic funding. 12) I attended DFA county tour, I do think some of the loan programs are something that we may be able to use for small loans for equipment improvements. 13) I helped the school with a Reality Check program on the April 5<sup>th</sup>. This was an amazing program that I hope is offered more often as it is a benefit to all of us. 14) Traveled to Hobbs to attend a department head meeting for Officer Saenz. He is doing well, and I received positive reports on his progress. He is set to graduate on May 26. 15) New Police Department Unit was picked up on April 6<sup>th</sup>. 16) BAT labs our long-time testing location is no longer certified with NMED. This has left us looking for a new lab. 17) Would like to get rid of some surplus equipment, I believe the Fire Department and Village have some pieces that can be better in other hands. 18) Will attend the CPO training next week. It is a virtual training and will commit 100% of my time.

**ITEM 11 – Announcement of the next regular meeting on Tuesday, May 9, 2023 at 4:30 p.m. at the Village Governing Body Meeting Room, 108A US Highway 54.**

**ITEM 12 – EXECUTIVE SESSION PURSUANT TO NMSA 1978, SECTION 10-15-1 (H)(2) REGARDING LIMITED PERSONNEL MATTERS – 1) POLICE OFFICER POSITION 2) MAINTENANCE POSITION 3) COUNCILMEMBER POSITION - Upon a motion by Councilmember Courtney and seconded by Councilmember Bass, Council unanimously agreed to go into executive session at 6:25 p.m.**

ROLL CALL:	Mayor Babb	Yes
	Councilmember Bass	Yes
	Councilmember Shivers	Yes
	Councilmember Courtney	Yes

**ITEM 13 - RETURN TO OPEN MEETING – Upon a motion by Councilmember Osborn and seconded by Councilmember Courtney, Council unanimously returned to open meeting at 7:58 p.m.**

ROLL CALL:	Mayor Babb	Yes
	Councilmember Bass	Yes
	Councilmember Shivers	Yes
	Councilmember Courtney	Yes

The only item discussed in executive session was limited personnel matters with action taken.

Mayor Babb stated that Councilmember Osborn submitted her resignation effective March 15, 2023 leaving a vacant position on the Council.

Upon a motion by Councilmember Bass and seconded by Councilmember Shivers, Council unanimously approved the appointment of Wesley Cox to the Council.

Upon a motion by Councilmember Bass and seconded by Councilmember Courtney, Council unanimously approved to hire Alan Shelton for the Sewer and Water Department Maintenance position at \$16.50 per hour with \$.50 per hour increase for each wastewater and water certification.

**ITEM 14 – ADJOURNMENT** - Upon a motion by Councilmember Bass and seconded by Councilmember Shivers, Council unanimously approved to adjourn the meeting.

ATTEST:



Rosalie Rachor  
Clerk/Treasurer

  
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David Babb  
Mayor